

STODDARD SELECTMEN'S MEETING MINUTES OF OCTOBER 1, 2012

Submitted by stoddard on Wed, 10/10/2012 - 3:15pm.

SELECTMEN'S MEETING

MINUTES

OCTOBER 01, 2012

The meeting was opened at 7:00 pm with the Pledge of Allegiance, lead by Harry Power. Attendees included Arnie Stymest, Selectman, John Halter, Selectman Chairman, Louis GrandPre', Selectman, Harry Power, Compliance Officer, Jim Coffey, Town Administrator and Patricia Putnam, Administrative Assistant. Several attended the meeting as on lookers.

APPOINTMENTS

7:00 Harry Power, Building Permits and Code Issues

1. Tax Map # 129 Lot # 14.2 Thomas Healy is building without a building permit. Mr. Healy will come in and submit an application
2. Tax Map # 413 Lot # 5 - Gordon Jennison - Harry has checked on this property which has a court order to have a septic system installed by October 1, 2012 - Mr. Jennison told Harry that he is working with Land Contractors to have one installed. Harry also noted that the junk cleanup of Mr. Jennison's property has not been completed. John Halter told Harry to contact council on the situation. Harry will send a letter to the Board and a copy to the Town's attorney to see what failure to complete a Court ordered action requires from the Selectmen.
3. Tax Map # 106 Lot # 13 - Andy Hayes's brother, Casey Hayes, will be in contact with Harry on October 6, 2012 to get the building permit submitted.
4. Tax Map # 130 Lot # 19 William Ritchie - answered Harry's letter with detailed information of the history of the property indicating that it has been a year round residence up to when Mr. Ritchie purchased it. Louis GrandPre' said it seems to show year round use. Arnie Stymest asked

that the issue be tabled until the October 22 meeting, as he wants to look over the property. The board did so.

5. Tax Map # 105 Lot # 6 - Stephen Jarvis - application to add a screened porch to the house - Harry and the Board approved.

6. Tax Map # 137 Lot # 20 - William & Robin Steiniger - application to construct as dormer - they are awaiting a PUC number because they are finding out if the windows will be double or triple glazed - Harry and the Board approved.

7:15 Geoff Jones, Stoddard Rocks - Geof reported that Sweet Water is ready to turn over the property to the Town. The only thing hanging up the transfer is where the \$50,000, that they are donating for future repairs to the dam at Pioneer Lake, will be invested. The NH Municipal Conservation Fund is where Geof would like to see the funds invested. Sweet Water has agreed to let the Conservation Commission use up to 1/2 (\$25,000) to repair any catastrophic dam failure. Jim Coffey read the warrant article (#13 - 2011 Annual Meeting) that allowed an expendable trust fund of \$50,000 from Sweet Water & \$10,000 in Town money to be setup to hold these funds. When the Town voted to establish a Conservation Commission (records did not show that the CC had ever formally been established), a Conservation fund was established. John Halter said that an expendable trust fund was what the approval founded. Jim Coffey read the warrant article (#19 - 2011 Annual Meeting) establishing a Conservation Commission and fund to be placed in the hands of the Treasurer. Jim Coffey will write to Terry Knowels (NH Trust Division) seeking assistance and will copy the letter to each Selectman and Geof.

Geoffrey Jones reported that Sweet Water is threatening to invest the \$50,000 funds in the New Hampshire Charitable Fund where only the interest can be expended.

8:00 Fred Ward, Antrim Wind Tower Update (brief) - Fred brought the board up to date on his efforts to have the Conservation Commission listed as an intervener. John Halter moved and Arnie Stymest seconded to add the Board of Selectmen's support to the Conservation Commission's request. Jim Coffey suggested that the information be sent to him and he would copy it onto Town Letter Head for the Selectmen's signatures. The motion carried with Louis GrandPre' voting no. He said he didn't think the Town of Stoddard should get involved in another town's business. The selectmen hope to see Mr. Ward's addition to the Conservation

Commission's request to be an intervener.

PJ LaMothe reported that the fire department was called to Hidden Lake for a boat whose stern was under water. The concern was that oil; gas, grease, etc would foul the water. No one knows who tied the boat up to a stake. The boat is registered to Jeffrey Surrell and a search is in the works to locate him.

The State Department of Environmental Service will come up and remove the boat on Tuesday (October 8, 2012). PJ explained that the State handling the removal would save the town from any liability. Dennis Pellegrino checked with the Town of Walpole and discovered a family member who may help finding the owner. PJ said it is an old boat with no value.

PJ also reported that she has been requested to inspect a rental trailer, belonging to Michael Hayes, to verify that the life safety codes have been brought up to date. She had found life safety issues at a prior time and condemned the property until those safety issues were corrected. She must re-inspect to make sure all is in code order.

PJ also reported that the fire department was called to 254 North Shore Road because of a CO2 problem. They found that the owner has rented the main floor of the building and the owner is living on the lower level. Further inspection revealed that several violations exist in the heating system of the property.

PJ said that Mr. Ritchie's property would have to be inspected because of the building being a rental property now. She also felt that any complaints should be registered with the Selectmen and they should ask for a Fire Department inspection. The Selectmen agreed.

John Halter asked that the BOS be emailed updating them on the abandoned boat problem - PJ agreed.

TO BE SIGNED/APPROVED

1. Minutes of September 24
2. Payroll Manifest
3. Accounts Payable Manifest

4. Thank You Letter to Steven Rockwell - Arnie Stymest remarked that he is in full support on this letter. However, the CEO ran the Olde Home Days for 11 years and the Garden Club and Friends of the Library have been volunteering for various projects and the Board has not written letters to any of them. He felt the time is past for thank yous. Steve McGerty suggested that there be a nice, computer generated award type of document to be sent to groups that go far beyond expectations.

All the above were signed.

OLD BUSINESS

1. Jim Coffey read the response from the Department of Revenue approving \$66,000 for the renovation of the Gould House and Town Hall for offices and denying the request for \$28,800 to permit design and pricing for a new building, to be taken to the 2013 Town Meeting for action.

John Halter suggested that the State be contacted for a clarification on the denial of \$28,800.

Louis GrandPre' said he would work with Jim to get the letter written to ask the State to reconsider the denial.

1. Invoice from Richard Monahon, discuss accounts to be charged. Jim Coffey reported that he has asked Richard Monahon to separate parts of his invoices, to indicate each project separately for the two projects he is overseeing.
2. Louis GrandPre' reported a visit by Arnie Stymest to the Cutter Construction crew working on the Town Hall renovations. Arnie explained that there was no budget at the time and that Louis had visited the basement of the Gould House with Merle Cross, plumber, to remove some pipes that were in the way of the crew installing fire rated ceiling materials.

Arnie reported that he feels the visit is a conflict of interest and should have been performed by Cutter's plumber. Louis GrandPre' reported that the Cutter Construction crew has no plumber and has hired Merle Cross to perform plumbing services for them.

NEW BUSINESS

1. Request from Department of Revenue for the MS-11 (Annual Report of Officers), the June 30, 2011 Audit and the MS-60A (Auditor Option & Schedule) Copy of forms in folder. They also reported that they did not have the MS 34 or MS 35 from the Granite Lake Village District. John Halter will follow up with the treasurer for GLVD and submit them to Jim for sending to the DRA. Further research at the DRA found the missing documents filed under the Town of Nelson instead of the Town of Stoddard.
2. Discuss Keene Community Kitchen Request with Administrator - The Keene Community Kitchen has sent a request to be included on the 2013 Town Meeting Warrant in support of their programs. Jim Coffey suggested the town send the KCK the \$1,900. that was approved for this fiscal year and ask that future requests for support be submitted by petition - the selectmen agreed.

OTHER CORRESPONDENCE

Municipal Law Lecture Series books now in office. Included is ***The Basic Law of Budgeting: A Guide for Town, Village Districts and School Districts (2012 Edition)***

New Hampshire Civil Engineer Magazine

Wind Tower Notes

No action taken on the above 3 items.

ADJOURNED

Arnie Stymest moved and John Halter seconded to recess the meeting at 8:57 PM to Tuesday, October 2, 2012 @ the town hall @ 9:00 AM, the board approved.

RESPECTFULLY SUBMITTED

Patricia E. Putnam

Administrative Assistant

APPROVED:

John Halter

Arnie Stymest

Louis GrandPre'

SELECTMEN'S MEETING

AGENDA

OCT 1, 2012

APPOINTMENTS

7:00 Harry Power, Building Permits and Code Issues

7:15 Geoff Jones, Stoddard Rocks

8:00 Fred Ward, Wind Tower Update (brief)

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2. Payroll Manifest
3. Accounts Payable Manifest
4. Thank You Letter to Steven Rockwell

OLD BUSINESS

1. Response from the Department of Revenue approving \$66,000 for the renovation of the Gould House and Town Hall for offices and denying the request for \$28,800 for permanent design and pricing for a new building.
2. Invoice from Richard Monahan - discuss accounts to be charged.

NEW BUSINESS

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2. Discuss Keene Community Kitchen Request with Administrator

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