

# **SELECTMEN'S MEETING MINUTES OF 11-25-2013**

Submitted by stoddard on Sat, 11/30/2013 - 3:33pm.

## **SELECTMEN'S MEETING MINUTES**

**NOVEMBER 25, 2013**

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Arnie Stymest, Selectman, John Halter, Selectman, Stephen McGerty, Selectman Chairman, Harry Power, Compliance Officer, Jim Coffey, Town Administrator and Patricia Putnam, Administrative Assistant. Several attended the meeting as on lookers.

### **APPOINTMENTS:**

7:00 - Harry Power -

1. Christine McLaughlin, Trustee for McLaughlin Rev. Trust, Tax Map # 133 Lot # 18 - Treelyn Road - the building permit was approved
2. Stephen Jarvis III, Tax Map # 105 Lot # 6 was given ZBA variance approval and the building permit was approved.
3. Gregory & Joann Bartolotta - Tax Map # 137 Lot # 58 was given ZBA variance approval and the building permit was approved.
4. Gregory & Joann Bartolotta - Tax Map # 137 Lot # 49 was given ZBA variance approval and the building permit was approved.
5. Kevin Winship - Tax Map # Kevin Winship - Tax Map # 415 Lot # 12 - building permit is being held until a road waiver is submitted and approved.

7:15 - Robert Perrin, Current Use Elimination Questions - Did not appear

7:30 - Jon Larson, Cutting of dead wood on town property - Did not appear

8:00 - Kevin Robbins - Aten Road Drainage Project - apprised the Selectmen of concerns he has on the Aten Road petition and other water drainage at the corner of Aten Road with North Shore Road. He reported that there is more runoff from a parcel that was cut on the west side of West Shore Road. He reported that he has the corner of his property being invaded by traffic and has planted shrubs and placed property markers but the vehicles keep knocking them down. He is planning on having his property surveyed and then installing railings to stop the encroachment. He plans to install a State Approved Septic System in the future and is concerned that any drainage installed on Aten Road could flood his land, preventing a system being installed. The board advised him to attend the public hearing on December 2, 2013 and make his concerns known. He requested the board call him if any information is needed from him, or if there is any activity relating to the drainage work.

8:15 - PJ LaMothe - Snowplowing, etc - PJ reported that installation of a dry hydrant at the pond on Pitcher Mountain Farm is almost completed. She requested that David Vaillancourt keep that hydrant open during the winter so the Fire Department has access in case of any emergency. She also requested that the fire department building at the Transfer Station be kept plowed as they are using it for search and rescue training. David Hall is the refresher course trainer. The Fire Station needs to have snow shoveled from the bays and office door during the winter. The board suggested PJ see if she can find someone to do that chore and the Town will pay for the labor and equipment, if a snow blower is used.

PJ reported on the Nelson Fire Department reorganization, which includes a new fire truck

and extensive training to get their personnel up to code. They are also receiving a new rescue truck, which is being donated to the town in memory of the wife of the donator. Stoddard has agreed to loan some of their surplus gear until their new gear arrives (it can take 6-8 weeks lead time). All their gear is out of date. PJ also presented a NH Emergency Notification System signup form. John Halter moved and Arnie Stymest seconded to participate and appointed PJ and the Constable as authorized users of the system, the board approved.

PJ then reported that a fire department employee took a fire truck to Keene to have it undercoated at Autex and transported his son to the Keene Middle School on the way. The Town Clerk's answering machine recorded an unidentified, irate resident registering outrage at the use of a fire truck to take a child to a school. PJ was unable to contact that individual, as there was no name or phone number recorded. She has talked to the fire fighter and will be amending the policy to indicate only authorized persons are allowed in fire department vehicles.

8:30 - Virginia GrandPre' update on investments - the board met with Ed Quinn and Virginia GrandPre' to discuss issues encountered while setting up new investment accounts.

8:35 - Meeting with Legal Counsel, Sam Bradley - met with attorney - no minutes required.

9:25 PM - John Halter moved and Steve McGerty seconded to go into executive session concerning RSA 91-A: 3:II(c) - legal issues:

John Halter - yes

Arnie Stymest - yes

Steve McGerty - yes

9:38 PM - John Halter moved and Arnie Stymest seconded to exit the executive session, the board agreed. Decisions were made and the minutes were sealed indefinitely.

TO BE SIGNED/APPROVED:

1. Accounts Payable Manifest
2. P/R Manifest
3. Minutes of November 12, 2013
4. Non-Public Minutes of November 12
5. Payroll Authorizations Deputy Tax Collector
6. Payroll Authorization for the Administrative Assistant
7. 2014 Tax Map Maintenance & E911 Numbering from CAI

All above were signed.

OLD BUSINESS:

1. Copy of Letter of authorization for the Trustees of Trust Funds Chair, Virginia GrandPre' to Banker's Life and Trust Colin Johnson - see appointments.
2. Stoddard v. Holland, Complaint with Return of Service - board took under advisement.
3. Copy of Letter from Harry Power to Kevin Winship - board noted.
4. Statutes pertaining to the issuance of Local Land Use Citations, RSA 676:17-b, copies for

each selectman, RSA 676:17 and RSA 676:17-a, also included. To be distributed for

later discussion. Sam Bradley noted that the compliance officer is authorized to issue tickets for non-compliance of town ordinances. The board will study the RSA's to learn the procedure to be used.

NEW BUSINESS:

1. Suggest/Discuss closing Friday, November 29, as part of Thanksgiving holiday. John Halter moved and Arnie Stymest seconded to close for the holiday, the board

- approved.
2. Letter from Disabilities Rights Center, Inc., relative to SB 146, which allows Towns and Cities to provide local assistance to person receiving Old Age Assistance and Aid to the Totally Disabled, suggesting that not to provide the for the option in their guidelines by January 1, 2014 will place those towns in violation of the American With Disabilities Act. This item is for the board's information only.
  3. Email to Jim Coffey from the Upper Valley Lake Sunapee Regional Planning Commission

suggesting that the Board consider funding next year the use of the Washington Hazardous Waste Day for Stoddard residents that use the Washington Solid Waste Facility. Jim Coffey read the letter and noted that the charge would be up to \$57/ family for a one-day hazardous waste disposal for the Stoddard residents that use the Washington facility. Washington is applying for a grant, which should reduce the fee considerably. This would be added to the 2014-2014 budget.

4. Update hearing on amending Pole Licenses relative to taxation (utility poles)
5. Mark Taft, principal at James Faulkner Elementary School, sent a letter requesting that the newly paved roadway up to the School be lined to increase visibility during bad weather. The board agreed to look into the cost to have the lines painted.

#### SELECTMEN'S COMMENTS:

1. Steve McGerty suggested changing the days that the Transfer Station is open, during the winter. He thought Wednesday and Sunday would better serve the users.
2. Jim Coffey reported that he is ready to engage an independent auditor to do the Town's books, as the elected auditor has not performed any audit for 2 years.
3. Arnie Stymest reported that the signs for the Town Clerk and the Gould House have been ordered and the Historical Society is paying for them. The Town Clerk's sign should be delivered in 7 - 10 days but the Gould House sign will have to be installed after the ground is thawed in the spring.

OTHER CORRESPONDENCE:

1. Right to Know Law Workshop in Keene on December 10, several copies. Jim Coffey, Arnie Stymest and Steve McGerty will attend.
2. Correspondence from DRA Real Estate Appraiser Diane Frechette, concerning the 2010 cyclical monitoring. Too no action.

ADJOURN: John Halter moved and Arnie Stymest seconded to adjourn at 9:40 Pm, the board approved.

Patricia E. Putnam

Administrative Assistant

Approved:

---

Stephen McGerty

Arnie Stymest

John Halter

## **SELECTMEN'S MEETING**

### **AGENDA**

**November 25, 2013**

#### **APPOINTMENTS**

7:00 - Harry Power

7:15 - Robert Perrin, Current Use Elimination Questions

7:30 - Jon Larson, Cutting of dead wood on town property

8:00 - Kevin Robbins - Aten Road Drainage Project

8:15 - PJ LaMothe - Snowplowing, etc

8:30 - Virginia GrandPre' update on investments

8:35 – Meeting with Legal Counsel, Sam Bradley

9:00 – Non-Public Session Request by Compliance Officer

#### **TO BE SIGNED/APPROVED**

1. Accounts Payable Manifest
2. P/R Manifest
3. Minutes of November 12, 2013
4. Non-Public Minutes of November 12

5. Payroll Authorizations Deputy Tax Collector
6. Payroll Authorization for the Administrative Assistant
7. 2014 Tax Map Maintenance & E911 Numbering from CAI

#### OLD BUSINESS

1. Copy of Letter of authorization for the Trustees of Trust Funds Chair, Virginia GrandPre' to Banker's Life and Trust Colin Johnson
2. Stoddard v. Holland, Complaint with Return of Service
3. Copy of Letter from Harry Power to Kevin Winship
4. Statutes pertaining to the issuance of Local Land Use Citations, RSA 676:17-b, copies for each selectman, RSA 676:17 and RSA 676:17-a, also included. To be distributed for later discussion.

#### NEW BUSINESS

1. Suggest/Discuss closing Friday, November 29, as part of Thanksgiving holiday.
2. Letter from Disabilities Rights Center, Inc., relative to SB 146, which allows Towns and Cities to provide local assistance to person receiving Old Age Assistance and Aid to the Totally Disabled, suggesting that not to provide the for the option in their guidelines by January 1, 2014 will place those towns in violation of the American With Disabilities Act.
3. Email to Jim Coffey from the Upper Valley Lake Sunapee Regional Planning Commission suggesting that the Board consider funding next year the use of the Washington Hazardous Waste Day for Stoddard residents that use the Washington Solid Waste Facility. Need to Discuss.



## SELECTMEN'S COMMENTS

## OTHER CORRESPONDENCE

3. Right to Know Law Workshop in Keene on December 10, several copies.
4. Correspondence from DRA Real Estate Appraiser Diane Frechette, concerning the 2010 cyclical monitoring.