

SELECTMEN'S MEETING MINUTES OF MARCH 26, 2012

Submitted by stoddard on Wed, 03/28/2012 - 5:01pm.

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The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Arnie Stymest, Selectman Chair, John Halter, Selectman, Louis GrandPre', Selectman, Harry Power, Compliance Officer, Jim Coffey, Town Administrator and Patricia Putnam, Administrative Assistant. Several attended the meeting as on lookers.

APPOINTMENTS

7:00 Harry Power - Read the Junk Yard Statutory Authority, concluding the Ronald Paine has a junk yard in that there several unusable vehicles on his property. Harry Power will write a letter to Mr. Paine, giving him until July 1, 2012 to remove the vehicles.

7:15 Linda Clark - met to discuss the Town Clerk's position. Louis GrandPre' said the position is hers. Linda indicated that she intends to pursue becoming an agent for registering boats. The Board agreed that the service is attractive to the boating community, as Nelson is the nearest place to register a boat, and other than that one has to go to Keene or Concord to register them. The subject of Social Security and Medicare costs of the fees that are collected by the Town Clerk was discussed, as there is no provision to recoup those costs in the fee structure. Linda will check with other Town Clerks to learn how they provide for these costs.

7:30 Dan Scully, Meriden Land Services and WV Engineering - Dan Scully introduced Wayne Whippie from WV Engineering, Bill Fleming from Scully Architects and Tim Farwerda from Meridian who went over the various items in their share of the work in progress. Dan Scully reported that the

work is on schedule to allow for letters to be sent to Baybutt, Cutter, Ingram and Macmillin to advise them of the Project. One of them would act as General Contractor and have time to request bids from sub-contractors for various parts of the Plan. There will be a request included that asks that sub-contractors be sought from local tradesmen wherever possible.

Wayne Whippie discussed provider of utilities for their various parameters, called for a dial out fire alarm system, asked about utility transition for while the Town Hall is not available to employees, asked about a time line for starting the project, asked about financing (Bond Bank) - Jim Coffey suggested getting a Bond Anticipation note to allow the start of the project - contractors will not be willing to hold their bid prices for a long time. In the Kitchen the question was if the new kitchen would have a surface-cooking stove. The code is much stricter for all but residential kitchens. Arnie Stymest will check with the Senior Meal folks to see if an oven only, along with a microwave, would meet their needs. An oven is allowed without a commercial kitchen hood.

Tim Farwerda is handling Meridian's requirements for updating the septic system plan and well. He said the septic system would be run from the bathrooms on the first floor down to the bathroom in the basement and then on to a septic tank where system would pump up to the septic field with a 1/2 horsepower pump. He suggested that one septic tank could service both the Town Hall and the Gould House.

Louis GrandPre' asked what size electrical panel upgrade would be needed to handle the electrical demands for general office use, septic system pump and air conditioning. The answer needed to consider how much of the building would be air-conditioned. With the offices, with septic pump and lift might have to be a 400-amp panel but adding the upper hall with attendees could demand a 600-amp panel. Wayne Whippie will check with Public Service to ascertain if there is a possibility of running Three Phase to the Town Hall. A security system was discussed with the thought of a keyless entry with a code that would expire for the public that rents or uses the hall for a brief period (a day or so). The same vendor could coordinate the installation of the Security System with the Fire Alarm System.

Dan Scully indicated his schedule for the completion of his share of the project is: 4/3 with 4/6 to send out the requests to bid and 4/27 for the bid due date and 4/30 to visit the Selectmen to decide how to present to the Town Meeting on 5/8. He said it is going to be tight but is doable. Dan asked if Bid Performance Bond (5% - 10%) which adds cost to the job, is required. Louis GrandPre' said the town needs to have bonds and

the board agreed.

John Halter moved and Louis GrandPre' seconded to approve Dan Scully's schedule, the board agreed.

There is some interest in completing all of the Town Hall at once but Dan Scully said that would take another month, which we don't have. It was decided to continue on phase 1 and add an estimate figure to finish offices and lower level at a rough estimate, the board agreed.

Dan also said that the steps out front would be built using the granite from the present foundation - all were pleased with that idea.

Bill Fleming announced that the temporary drawings are 80% complete and gave the board a set for their records. It was decided to hold the bond public hearing on April 9th with the budget public hearing to follow on the same night.

8:00 Virginia Saleski presented the Library budget which is an increase of \$1,848. Most of the increase is in the P/R line, explaining that the library assistant is being paid \$8.25 and the trustees want to increase that to \$9.00, plus add 2 more hours so the Library can be open on Friday evenings to allow patrons to pickup videos and books for weekend use. Ginger also reported that there is a dampness invading a closet where the chimney is. The bricks on the chimney are getting loose and porous. The trustees wish to have the bricks pointed up and then seal the bricks to prevent the moisture from damaging the inside walls, etc.

Ed Saleski updated the arrival of DSL for the fire department. Fair Point had hoped to start increasing the lines in town but have had to delay the work until the second quarter of 2012. They have admitted that the delay may be extended again. Ed will continue calling to see if the "squeaky wheel gets the grease".

8:30 Ben Wilder - asked who gave permission for Henniker Sand and Gravel to haul over Kings Highway while the road is posted for mud season. David Vaillancourt said he gave the permission. Ben then asked if the selectmen were consulted. Louis GrandPre' said in an emergency the Highway Agent has the authority to waive the posting to keep roads passable for emergency vehicles. Twice Ben challenged the answers to his questions and offered a viewing of the video he took at the last couple meetings, but was turned down both times.

OPEN TO COMMENTS AND QUESTIONS

Mary Hicks related her concern about the passing zone at the end of Route 123 North at the Route 9 intersection. She said there is more danger with that passing zone's distance than she could see at Mr. Mike's. The Selectmen said they would take a look at the road and passing zone.

Arnie reported that the town has had a visit from DOL Inspector DiGangi. The Inspector said his records indicated that the town has never been inspected and plans a visit on April 9, 2012 @ 10:00 AM. There was some remembrance of a DOL inspection done on the Transfer Station several years ago where no violations were found.

8:45 Non-Public Session, RSA 91A:3(e) - the Selectmen announced going into a Non-Public Session - John Halter - Aye, Arnie Stymest - Aye, Louis GrandPre' - Aye.

9:00 end Non-Public Session - John Halter - Aye, Arnie Stymest - Aye, Louis GrandPre' - Aye.

BUDGET - Jim Coffey reported on where the Budget process stands and April 2, 2012 would be a complete run through of the budget. John Halter announced that the meeting would have no agenda items - just to work on the budget. The board agreed.

Jim Coffey explained that the budget book would follow the Standard State Chart of Accounts and when the budget process was completed he would have the MS-6 information in hand. The selectmen asked that Article 3 (general operating budget) have a spreadsheet breakdown of each line to make the information more readable for the townspeople.

HAZARDOUS WASTE - Louis GrandPre' asked that the Keene Hazardous Waste collection dates be published. Patricia Putnam will get that from the Public Works Department at Keene.

TO BE SIGNED/APPROVED

1. Pistol/revolver License (2)
2. March 19 Minutes
3. ZBA Appointments: Stephen McGerty, alternate, Edmond Saleski and Mario Zamaripas, members.
4. Appointment of Ruth Ward to the Local River Management Advisory Committee
5. Rental of Town Hall for Democratic Caucus
6. Application for Elderly Property Tax Exemption

All items were signed.

OLD BUSINESS

1. Class VI Road Agreement, Jennison & Willard - Gordon Jennison stopped in and signed the road waiver form.

2. Copy of ORR & RENO letter to U.S. District Court Clerk
3. Request to extend “Valley Road”

No other action was taken.

NEW BUSINESS

1. Request from Planning Board asking that the passing zone in front of Mr. Mike's be removed for safety reasons.

Not acted upon.

OTHER CORRESPONDENCE

1. Antioch College Selectperson Institute
2. SWRPC Local Energy Roundtable – Dublin

ADJOURNMENT

Louis GrandPre' moved and Arnie Stymest seconded to adjourn at 9:05 PM, the board approved.

Respectfully submitted,

Patricia E. Putnam
Administrative Assistant

APPROVED:

Arnold Stymest

John Halter

Louis GrandPre'

SELECTMEN'S MEETING

AGENDA

March 26, 2012

APPOINTMENTS

- 7:00 Harry Power
- 7:15 Linda Clark
- 7:30 Dan Scully, Meriden Land Services and WV Engineering
- 8:00 Virginia Saleski, Library Budget
- 8:30 Ben Wilder
- 8:45 Non-Public Session, RSA 91A:3:(e)

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OTHER ITEMS: Discuss warrant format, hearing date and next meeting agenda with Administrator.