

SELECTMEN'S MEETING MINUTES OF APRIL 16, 2012

Submitted by stoddard on Tue, 04/17/2012 - 11:21am.

SELECTMEN'S MEETING MINUTES

April 16, 2012

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attending were Selectman John Halter, Selectman and Louis GrandPre', Harry Power, Compliance Officer, Jim Coffey, Town Administrator, Patricia Putnam, AA. A few folks were in attendance at meeting. Arnie Stymest was excused as he is in Catholic Medical Center.

APPOINTMENTS

7:00 Harry Power - At last meeting, under Article #7 - he did not think the legal costs were high due to most of the ZBA members quitting. Under Article 36 - he wanted the person who called on the board to fire the compliance officer named - it was Paul Dionne of PJD that called for the firing.

7:15 Bond Hearing - John Halter moved and Louis GrandPre' seconded to go to Bond Hearing at 7:15 - this bond hearing is for Article 3 on the Warrant due to RSA 33 - to notice the need to bond the \$765,000 issue to repair and complete both phase 1 and phase 2 including basement offices. This bond would cost somewhere around \$.30/1000 of assessment and if the value of the bond reached \$1,000,000 the bond payment would be around \$.39/1000 of assessment. The bond would be for 15 years and the cost would decline each year due to repayment of some of the principal. Jim Coffey said that the New Hampshire Municipal Bond Bank and People's United Bank would be asked to consider the bond along with any other

interested banks.

Dan Scully is proceeding with work on the second phase and will have a more accurate estimate prior to the Town Meeting. Richard Gariepy asked if the town meeting could amend the amount if the new estimate is available. Answer was yes.

John Halter asked if the amount could be amended where the article was by petition. Jim Coffey said yes. The only thing that cannot be amended is the amount that was in the article at the budget hearing, which has been held.

The question of having a professional audit being needed for the bond was asked and John Halter explained that an audit of 2 - 3 years ago would suffice but if the audit was done 10 years ago then an outside, professional audit would need to be completed.

Terry McMahon asked if the town officers could give information for space needed 5 years out. He felt it was sensible to know future needs and wishes.

Carole Briere who would explain the article at Town Meeting. John Halter thought that the petitioners would explain it. After considerable discussion, John Halter moved and Louis GrandPre' seconded to leave the bond hearing at 7:30 PM, and the board approved.

Richard Briere reported that the fire extinguishers at the Transfer Station are:

20# tank that has not been inspected since 2008 and a smaller one that does not have any tag. He asked the Selectmen to replace both with a 10# tank and bring the old ones to the Town Hall for inspection in June when Guyette Fire will be in town for Fire Department and School inspections, the board approved.

7:42 Dan Scully with Wayne Whippie submitted copies of bid documents. They will be holding a contractor walk through on April 17, 2012 @ 9:00 am. The Bid due date has been changed to April 29 @ 4:00 pm and they will bring the sealed bids to the Selectmen for opening.

Dan explained that double-glazing cannot be performed on the existing windows because the sashes are too thin. They will be asking for bids on having the windows repaired and then

installing storm windows to the inside of them. They will also seek bids on replacing all the windows. Dan Scully showed the phase 2 progress plans and went through the questions that Wayne Whipple had. Wayne is working on the mechanical and electrical plans. Each office is to have a separate thermostat to control heating and cooling. There are plans for a heat recovery system to keep already heated (or cooled) and dehumidified air inside for reuse. Electrically the offices will be energy efficient with auto shut off of lights after 15 minutes to save costs. Plumbing is straightforward with only the new bathroom. There will be a separate pricing for the upstairs hall air conditioning.

The Security system will have the outside entrance door recessed to allow stairs to exit to the outside to allow for code to be met. There can be a camera system to allow greeting visitors and buzz them in. There will be wire and ductwork roughed in for installation in the future of that part of the security and air conditioning systems.

Richard Gariepy asked if all the changes would hurt the NH State Register of Historic Places. Dan Scully will get a set of plans to them for that answer.

Louis GrandPre' noted that the plans have to be reviewed by the Fire Marshall's Office. Dan Scully will submit them to that office. Louis also asked where the septic system stands now. Dan reported that Meridian has revised the plans to have both buildings flow into a tank between the buildings and the field will be reached by a pumped up system behind the parking lot in phase 1.

Dan Scully went on to address fees for the planning and engineering services:

Phase 1 of Town Hall = \$32,000, architect on phase 2 = \$6,500, Mechanical plans for phase 2 = \$2,500, structural engineering = \$2,500 makes the cost; with phase 2 construction plans plus construction administration come to \$59,050 (if the town votes down the funding, the fee would drop by the construction administration piece).

Richard Gariepy addressed displacement of personnel during construction. He asked for costs to rent office trailers. Jim Coffey will research that expense.

Harry Power asked why not go ahead and install for hard wood floor coverings. Dan Scully said that would increase the cost considerably. Harry suggested insulating the floors and lay hard

wood floors to fit into the historical nature of the Town Hall.

SIGNED/APPROVED

1. 2012 Warrant - corrected wording to the 2/3-majority **Ballot** vote is required to Article 2 & 3.
2. 2012 Budget
3. Minutes of April 9, 2012
4. SFD Payroll Authorization
5. Forest Society Memorandum of Understanding (2 copies) - copy sent to Geoffrey Jones
6. Notice of Intent to Cut Wood or Timber (2)

All documents were signed.

OLD BUSINESS

1. Audit Discussion - Jim Coffey relayed that the Auditor, Gail Saleski, will have the audit report document by the 1st week in May.
2. Letter from Scully Architects - concerning fees for Town Hall project was addressed during his presentation to the board.

NEW BUSINESS

1. Selectmen's Report for Annual Report, for review & comment - was approved
2. Copy of filing for Special Exception by Kenneth R. Holland - copy of filing will be faxed to Sam Bradley due to the ongoing court case on the property.
3. Fire Marshall's report for the Stoddard Town Hall - copy was given to Dan Scully to make sure he addressed most of the items.
4. Veteran's Tax Credit application - signed.
5. 2012 Cleanup Offer from NH the Beautiful - application for blue bags was signed and sent to Carol Clark, who usually heads up the trash pickup from Route 9 to Route 10 with the youth participating.

OTHER CORRESPONDENCE

1. Email from Fred Ward - no action taken
2. Copy of proposed parking lot for Pickerel Cove the question came up on how the

Conservation Commission will finance the work. Jim Coffey said Geoffrey Jones had indicated that the work would be performed with volunteer labor and equipment.

ADJOURNED

John Halter moved and Louis GrandPre' seconded to adjourn at 9:04 pm, the board approved.

Respectfully submitted,

Patricia E. Putnam

Administrative Assistant

APPROVED:

Arnold Stymest

John Halter

Louis GrandPre'

SELECTMEN'S MEETING

AGENDA

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7:15 Bond Hearing

7:20 Dan Scully

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