

# SELECTMENS MEETING MINUTES OF JUNE 11, 2012

Submitted by stoddard on Wed, 06/13/2012 - 7:06pm.

## SELECTMEN MEETING MINUTES

JUNE 11, 2012

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Arnie Stymest, Selectman, John Halter, Selectman Chair, Louis GrandPre', Selectman, Harry Power, Compliance Officer, Jim Coffey, Town Administrator and Patricia Putnam, Administrative Assistant. Several attended the meeting as on lookers.

### APPOINTMENTS

7:00 Harry Power - presented one building permit from George Preston for a wood shed - the Board approved it. Harry said he is monitoring the work being done on the Faulkner house across Kings Highway from the Town Hall to make sure it is replaces in the same footprint as the demolished ell of the house. Jim Coffey reported that Mrs. Faulkner had already picked up a building permit application for the work. Harry has let them know that they would have to provide a PUC number from the state.

7:15 Dan Scully – Phase 2 Pricing Discussion - Larry Woolson and Dan Scully presented MacMillin's Phase 2 Town Hall renovation estimate for finishing the basement offices - MacMillin's estimate is \$324,768.00 with details:

Phase 1 raise, install basement, lower and repair Town Hall Building	\$767,457
Phase 2 finishing basement for offices	\$324,768
Add Electric Service underground	\$ 11,473
Change windows to Historical wooden windows	\$ <u>-1,330</u>

Total for Project \$1,102,368

An alternate (add) for Air Conditioning on offices level \$41,450

A second alternate (add) for replacement of radiation heat on main level \$11,088

The project would be substantially completed in 6 months and if started August 1, 2012 - would be January 31, 2013. If necessary MacMillin would return in the spring of 2013 for 4 weeks to paint the exterior and perform final clean up of site.

Added expenses would include bond costs and swing time space (to house offices during construction).

Dan Scully agreed to develop a power point presentation for the Town Meeting on July 10, 2012 to explain the Article 3 plan.

John Halter said the Selectmen should table Article 2 and present Article 3 for consideration. If Article 3 fails, it only takes a simple majority to take Article 2 off the table. Arnie Stymest said there should be a review of the history that brought about Article 3. Jim Coffey reminded the board that the bond interest isn't going to get any better (lower).

John Halter asked what the savings would be to have the offices in a central office instead of separate offices. Larry Woolson said it would bring the cost down. Louis GrandPre' said there have to be walls for each office to provide security for the officers and their equipment and records. Jim Coffey stated that it is not feasible to work in an open arena office setting.

7:45 Dean Huber – electrical/Gould House - Dean Huber had several questions and clarifications. The Selectmen asked Dean to start his work by removing the fire alarm bell and pull station from the entranceway of the town hall. When considering the replacement of the electrical service panel, Dean suggested the Generator box be included in the 200 AMP panel. He recommended having a "Whole House" size Generator but to watch the load to prevent overloading the service. Copiers and printers draw a lot of power where computers and lights do not. Dean wanted to know when his work should be started. Jim Coffey said he could start by getting the service and emergency shut off and he would work with Dean to see what money is available in the current budget year to stay within the bottom line.

Louis GrandPre' said a visit with Monahon and Dean should be done before any work is started in the Gould House.

Richard Gariepy asked if the need for swing space was driving the necessity to repair the Gould House electrical issues. He feels there are other options for town office swing space. Richard Briere stated that the town owned building, for whatever use, should be made safe. He said Monahon had advised that the Gould House was OK for use for groups of 15 - 30 people. Louis GrandPre' disagreed saying that if there are more than 15 people in the building at one time, a second, handicapped bathroom must be installed.

John Halter wondered if that included temporary, swing space use. Louis GrandPre' agreed to call Monahon to walk through the Gould House with Dean Huber and the Selectmen.

Arlene DiCorcia asked if the state has an electrical inspector. The answer is yes, but he is woefully overworked and it would take months to have him come to town. As this is a space that might be needed by August 1, 2012, it is conducive to get started on the parts of the electrical system that needs work. After the wishes of the town are known, the town will need swing space very quickly.

Louis GrandPre' moved and John Halter seconded to authorize replacement of the electrical panel now, the board approved. Richard Gariepy suggested the town start formulating office space if Article 3 fails. Dean Huber noted that the Nelson staff has been relocated to a mill building in Harrisville while repairs and updates are performed on the Nelson Town Offices.

Richard Gariepy reported that the Building Committee is exploring the use of the Carlisle Building.

#### TO BE SIGNED/APPROVED

1. Accounts Payable Manifest - signed
2. Payroll Manifest - signed
3. Town Hall Rental Request for Yoga - signed with the rent of \$100 being collected, the same as last year and a certificate of insurance being provided.

#### OLD BUSINESS

1. Discuss Waste Management Contract Extension with Administrator - Jim Coffey reported his conversation with Roy Boyer, manager of Waste Management, on their offer to extend their 5 year contract for the Transfer Station for 5 more years, past the current contract end date of 6/2013. Waste Management approached the town with an offer to extend the current contract, with a slight roll back of the monthly fee and to agree on a CPI fixed rate of 2.5% for the remainder of the extension. They also agreed to roll back the start of the lower monthly fee to May 1, 2012. Arnie Stymest moved and John Halter seconded to accept the extension with the 2.5% CPI, the board approved.
2. Discuss Joint Loss Management Committee - Jim Coffey reported that he is formulating a team for the committee (safety committee, actually) and another non-management

employees needed to serve. He is considering Debby McGerty and Harry Power for employees and John Halter and himself for the management component. Harry agreed to serve. This committee must meet quarterly to work on safety issue, by state law. The Library has completed correction of the safety issues found by the Labor Department and they are now in compliance.

#### NEW BUSINESS

1. Discuss Cruiser Purchase Order with Administrator - Jim Coffey reported that he is working with David Vaillancourt to purchase a new cruiser. Hillsboro Ford has presented the best price at \$37,426. They have one in stock but Jim said if they order one, delivering it after September 1, 2012, the insurance company would pick up the coverage at no charge for the balance of the policy year. He also said the first payment on the cruiser would be \$10,418 for everything except the radar gun which will come out of the police budget. Louis GrandPre' moved and Arnie Stymest seconded to approve the purchase, ordering the new vehicle to arrive at or after 9/1/2012, the board approved. Arnie Stymest asked about the weekends not being covered by patrol. Jim Coffey said Dominic Busto hasn't been in town. Discussion centered on finding someone, who is already certified, to fill the gap in coverage. It was thought that there must be some part time officer in a surrounding town who is looking for more work and who could fill this position.
2. PA28 Inventory Form Response to DRA - the Selectmen signed the form to notify the State that we would not be using Inventories again this year. This form will let the state know not print enough for the Town of Stoddard's use.

#### RUDIMENTARY QUESTIONS

Patricia Putnam asked if the Supervisors of the Check List could use the BOS office on nights when the Planning Board is holding a meeting and the State mandates the Supervisory to hold a meeting and conversations make each meeting hard to hear. She explained that she would be here and could unlock the office. Jim Coffey said a table would be put up for their use in that space. The board agreed to the idea.

#### OTHER CORRESPONDENCE

1. Copy of Insurance Reimbursement for ZBA – AT&T Legal - a copy of the check was show.
2. June 5, 2012 Planning Board Minutes

No action was taken on these items.

#### ADJOURNED

Arnie Stymest moved and Louis GrandPre' seconded to adjourn at 8:27 pm, the board agreed.

RESPECTFULLY SUBMITTED

Patricia E. Putnam

Administrative Assistant

APPROVED

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John Halter

Louis GrandPre'

Arnie Stymest

**SELECTMEN'S MEETING**

**AGENDA**

**JUNE 11, 2012**

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- 7:00 Harry Power
- 7:15 Dan Scully – Phase II Pricing Discussion
- 7:45 Dean Huber – electrical/Gould House

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2. Discuss Joint Loss Management Committee

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