

## SELECTMEN'S MEETING MINUTES

June 23, 2014

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Arnie Stymest, Selectman Chairman, John Halter, Selectman, Stephen McGerty, Selectman, Harry Power, Compliance Officer, Jim Coffey, Town Administrator and Patricia Putnam, Administrative Assistant. Several attended the meeting as on lookers.

Prior to beginning the Appointments, Chairman Stymest read the rules of procedure for Selectmen's meetings.

### APPOINTMENTS:

7:00 - Harry Power - Tax Map # 424, Lot # 05 - Aten Road, Daniel & Anne Schreck - new dwelling - approved.

Tax Map # 424, Lot # 15 - Aten Road, Jane Healy - garage -

Approved

7:15 - Barbara Cleveland - concern over town owned lands - Mrs. Cleveland expressed her concern on the lack of oversight with the Conservation Commission, by the Board of Selectmen. She stated that the Pioneer Lake property was given to the Town of Stoddard by the Sweet Water Trust to be held as wildland and she has, repeatedly, attempted to attend Conservation Commission meetings, with no luck finding them in session. Her concern is that the parcel is being used for more traffic than the path can accommodate. She has been told that the CC agendas are limited and the time of meetings has changed. The lack of changing the posted notice of time and date of the CC meetings makes it impossible for the public to attend. The board authorized Jim Coffey to draft a letter to the Conservation Commission for the BOS's approval.

7:30 - Shawn Hood / Waste Management-Demolition - Mr. Hood met with the board concerning the amount of demo and construction refuse coming into the transfer station. The 3 containers, on site, are filled by Saturday afternoon and he wondered if the Selectmen would like to have additional containers placed to accommodate Sunday refuse or shut off the dumping when the containers are full. Actually the containers are being overfilled and amount to over 90 cu. yds. of material per week. Mr. Hood reported that he has placed an additional container to deal with the amount of demo material being brought in but wanted the BOS to approve further placing of containers. John Halter asked if this amount is constant for the entire year or just in the spring and fall with opening and closing of seasonal homes. Shawn Hood thought the amount remains constant throughout the year. John Halter wanted to know if the amount has spiked or is equal to previous years. Shawn Hood thought it is equal to previous years. Concerning the report of LP tanks being placed in the metal container, Mr. Hood thought that they should be handled as hazardous waste because they are not fully discharged. It was decided that future tanks will be refused. The metal container will be reversed so the gate, where the metal is off loaded through, will be placed facing the front of the transfer station allowing the attendant better oversight of what is being placed in it. John Halter asked that Waste Management post a notice, a week in advance, of any holiday closures of the Transfer Station. Mr. Hood agreed to see that holiday closings be posted. A new Hazardous Waste Schedule was requested but the Administrative Assistant found that schedule has not been posted on the City of Keene Web Site as yet.

8:00 - J.B Mack, SWRPC, Route 9 Safety Issues with DOT - Mr. Mack met with the board concerning issues surrounding the Mr. Mike's area of road on Route 9. There is a Road Safety

Audit process that can be approved by the Selectmen that requests the State look into dangerous areas along State Highways. JB indicated that the application is fairly simple and he would be happy to process the application for the Selectmen to sign, indicating their blessing on the audit. There is a report that rumble strips are being contemplated for that section of Route 9. The audit consultant's schedule is unknown but there should be a team appointed for the audit. Mr. Mack suggested members from the Police Department, Rescue & Fire Department, Planning Board, Board of Selectmen, the Town Administrator and a resident or two are included on the team. John Halter moved and Steve McGerty seconded to approve the application, the board agreed. There are no matching funds required to have the audit performed. John Washuta was in attendance and agreed that the audit would be a great move. Mr. Mack said the State Police have indicated that Route 9 in Stoddard and Route 10 in Winchester are the most dangerous stretches of road in the area. David Vaillancourt said the state has all the accident reports for Stoddard's accidents. Fred Ward reported that the Zoning Board of Adjustment has an extensive file on Mr. Mike's application to build a Dunkn Donuts facility at their property. Jennifer Costa said that warning signs are needed. Kevin Monte suggested reducing the passing zone along that stretch and wondered if the shortening of the zone could be included in the soon to be accomplished line painting on the new pavement. JB Mack said he would put in the application next week for the Selectmen to sign, to facilitate the process. John Halter suggested warning signs of turning traffic. Kim Monte reported that 25% of the accidents in the area are due to vehicles stopping to turn into Mr. Mike's. JB Mack thought this might be an opportunity to have a turning lane constructed there. Harry Power noted that a swing lane, for left turns - going east, was in order.

8:15 - Shedd Hill Road water run-off - David Vaillancourt presented to estimates to correct the run-off problem on Shedd Hill Road. The Shedd Hill portion is \$33,000 and the top coating of King's Highway is \$13,000 but if the two are contracted together, the Town will save \$1,000. Asked if the funds are available, David Vaillancourt said yes, in the July 1 budget. Steve McGerty moved and John Halter seconded to approve the \$45,000 contract to do both projects, the board agreed.

Joe Sarcione reported a problem area on Richer Road where a culvert crosses the road and the ditch is non-existent now.

8:30 - Fred Ward - notified the Board that he has filed for a re-consideration of the denial of his 91A lawsuit. He called for the board to hire a different attorney to represent the Town on the issue. He questioned Atty. Spear's personal and professional interests in the matter.

P J LaMothe reported that the Fire Department has purchased software, lanyards, clip on ribbons, etc to create ID badges for the Rescue and Fire Department personnel. She suggested that the town issue ID badges to all employees to identify them to the public as official representatives of the Town. Jim Coffey will meet with PJ LaMothe to decide what type of IDs to have.

8:45 - Jennifer Costa - met with the board to follow-up on her letter concerning a town employee at the voting set up day at the School. She identified herself as the After School Program Administrator and wanted to discuss the actions of an employee, employed to set up for the Voting Day (May 13, 2014). Arnie Stymest noted that he and the Town Administrator had met with the principal at the school after the Selectmen had received Mrs. Costa's letter. Mrs. Costa kept trying to indicate that Jim Coffey was the offending individual and wasn't deterred when her error was pointed out to her. She also threatened to suspend the Town's use of the Lucy B. Hill Community Room for voting functions. Arnie Stymest dismissed Mrs. Costa and she was verbally abusive to members of the board and members of the audience as she

exited the building.

8:55 - John Lightbody, Dodge Farm Road, met with the board to discuss his concerns on the use of Dodge Farm Road for school bus passage. He said the Conservation Commission land is behind his property and was donated for a wildland area. The Society for the Protection of NH Forests has rules for no vehicle passage in the area and that foot traffic is all that is allowed. The way past his property is gated and he has maintained the road for all his residence there. The road has no room for a bus to turn around and had to go on his property to get headed back out. He was not notified or asked permission for that passage or turn around.

TO BE SIGNED/APPROVED:

1. Accounts Payable Manifest
2. P/R Manifest
3. BOS Board Meeting Minutes of June 9, 2014
4. Abatement Recommendations from Assessor(s) Six
  1. 73 South Hidden Lake Road - Moxley - approved
  2. 34 Old Antrim Road - Avis Bull - approved
  3. 86 Wood Lot Lane - GrandPre' - denied
  4. 310 Wood Lot Lane - McPhdden Trust - denied
  5. Center Pond Road - Perrin - denied
  6. 45 Murdough Road - Camper - Chuda - denied
5. Intent to cut for Andorra Forest
6. Friends of the Library request for Town Hall use on August 15, 2014 and October 11, 2014.

All the above were signed.

RUDIMENTARY QUESTIONS: None

OLD BUSINESS:

1. Copy of memo sent to potential auditors - Jim Coffey offered a copy of his memo to potential auditors.
2. Linda Clerk asked about the small refrigerator that was contemplated for the Town Hall, to allow the large one to be shut off, saving electricity. It was thought that a small one could be purchased at Wal\*Mart quite inexpensively.

NEW BUSINESS:

1. Discuss with Harry Power street number assignment procedures - Jim Coffey and Harry Power will meet next week to recommend an assigned street number process.
2. License & Service Agreement for Town web site upgrade. Jim Coffey reported that Virtual Towns & Schools will be providing the Town's new Web Site. They have extensive experience with these web sites. The cost for setup of the Site is \$3,500 and \$1,500 is the annual fee to maintain the Site. Steve McGerty moved and John Halter seconded to initiate the process, the board approved.
3. Copy of letter from Stoddard School Board Chair to Trustees of Trust Funds concerning investment policy of the Trustees.
4. Unlicensed dog list from Town Clerk - Linda Clark reported that "Snoopy" has been stolen for the 4th time and will not be replaced.
5. Correspondence between Barbara Cleveland and Geoff Jones - taken under advisement.
6. PCR for Bonita Scarcione from Chief Lamothe - correction on pay for mowing duties.
7. PCR for David Plante from Chief Lamothe - Mr. Plante has completed his firemen's training.

8. Correspondence from NHMA for Floor Policies
9. State of NH Assessment Monitoring List, Red Coat Lane, Kennedy Brook Drive and Treelyn Road. - Diane Frechette, inspector, will be double-checking assessing records for the above roads.
10. Deputy Town Clerk - When asked, Linda Clark reported she has a tentative resignation date of Columbus Day Weekend for Virginia GrandPre's termination as Deputy Town Clerk. The Board of Selectmen appoints the Deputy Town Clerk, on recommendation of the Town Clerk. The Deputy must be a resident and be on the voter check list, allowing that person to take over for the Town Clerk, should she be unavailable. Linda noted that the training period for that position is rather extensive and she would like to revert to a deputy and an assistant to fill in Tuesday and Thursday office hours. This will allow trained personnel to be available at all times.

**SELECTMEN'S COMMENTS:**

1. Steve McGerty brought an invoice from PH Design Architects concerning the Davis Library.

**OTHER CORRESPONDENCE:**

ADJOURN: Arnie Stymest moved and Steve McGerty seconded to adjourn at 9:19 PM, the board approved.

Respectfully submitted:

Patricia E. Putnam  
Administrative Assistant

Approved:

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Arnie Stymest

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John Halter

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Stephen McGerty

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AGENDA  
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#### SELECTMEN'S COMMENTS

#### OTHER CORRESPONDENCE

1. Community Action Report from DRA