

SELECTMEN'S MEETING MINUTES

October 28, 2019

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Christopher Madden, Chairman of Selectmen, Charles Fosberry, Selectman, Robert Fee, Selectman, James Coffey, Town Administrator, Harry Power, Compliance Officer and Patricia Putnam, Administrative Assistant. Several members of the public were in attendance.

APPOINTMENTS:

7:00 Harry Power, Permit

1. Tax Map # 126, Lot # 03 – Dean Ryan & Kimberly Fabrizio, 98 Dead Brook Road – enclose entry landing – approved
2. Tax Map # 137, Lot # 48 – Charlies & Linda Phippard, 143 North Shore Road – raise cottage and add foundation and add garage – approved raising cottage and the garage part has to go to the ZBA for consideration as the set back is less than 25' board approved the foundation part of the project
3. Tax Map # 418, Lot # 02 – Donall Healy, 478 Aten Road – remove Shinbone Shack and construct a Gazebo with a bathroom – Harry is holding the permit to determine where the septic flow is going. Harry did say the lot has a 1425 gallon, State Approved Septic System.

7:15 Mary Lou Stymest – Cemetery tour – Mary Lou asked the Selectmen if they would tour the cemeteries on November 2nd. Two of the board will be out of town and unable to attend so she asked about November 9. The board agreed and will meet at the Gazebo at 10:00 AM.

7:30 David Lesser, Preliminary Lake Host 2020 Budget Discussion – David reviewed the Lake Host program, which is conducted on all three lakes from May to September each year. He is retiring as coordinator of the Island Pond Lake Host after volunteering for 7 years. The Highland Lake Host program has had trouble finding a coordinator for their program and no one is willing to continue to coordinate it. He contacted the coordinator for Granite Lake Host Program and that person is not willing to take on the other two lakes. He has discussed the situation with NH Lakes and they suggest that the coordinator efforts for Highland Lake and Island Pond be combines. In order to get someone interested in that work, which takes about 10 hours a week, the position will have to be a paid one. NH Lakes desires for each town to have a combined coordinator. Therefore, he is requesting the budget be increased by \$2,800 to cover part of the cost of paying the coordinator. NH Lakes will coordinate the hiring of the new coordinator for Lake Hosts.

7:45 Trevor Anderson, Stoddard Fire Department – Trevor explained the use of the new IPAD, which was installed in to rescue truck today. It will be used to record the reporting paperwork offline and will be connected on line when the truck returns to the station where service is available. Reports are in Tempsis and will be uploaded to the "Cloud" where the State can access them. This will cut down of the use of paper for recording and reinforce HIPPA regulations. Also, it will be able to access Google Maps to use GPS instead of maps, which younger staff members have trouble reading. There will also be a program "Epocrates" which allows staff to research pills (by shape, color, etc.) to help reverse overdoses. It will also allow staff to take pictures of the scene for police information. In the future, Dartmouth Facilities will be able to access patients suspected stroke victims. Chris Madden said that it could extend the Town's Network and IT services, but not be integrated into the Town's Network.

SELECTMEN'S COMMENTS: None

SIGNED/APPROVED:

1. Accounts Payable Manifest
 2. Minutes of October 14, 2019
 3. Timber Tax Warrant
- All the above were signed.

PUBLIC QUESTIONS & COMMENTS:

1. Doug Summerton asked if the Transfer Station Fence would have a deadline and if the contract established such a deadline. Jim Coffey said it is a small contract and did not have a deadline built in.
2. Chief McGerty requested permission to contact the town's attorney about liability of not responding to E911 calls if the call is not an emergency. He was told to call New Hampshire Municipal Association and ask to speak with the staff attorney.
3. Chief McGerty asked why the money left in his budget from last year was not encumbered for the pump. Jim Coffey said he did not have a quote for the pump and that the books were closed with the remaining money being returned to the tax payers.
4. Chief McGerty referred to the crumbling asphalt by the culvert at the end of Kings Highway. At the former meeting it was thought to have been installed by David Vaillancourt but Jim Coffey found out that the State installed it. Chief McGerty feels it should be repaired.
5. Chief McGerty reported that the 18 year old Quad was sold at the State Surplus Auction for \$1,000. The State kept \$100 and the Town will receive the \$900. The check hasn't arrived as yet.
6. Chief McGerty reported that there was parking on both sides of School Street during the Trunk or Treat party. Bob Fee said David Vaillancourt hasn't completed the project yet.
7. Doug Summerton reported that someone deposited a bag of trash outside the Transfer Station Fence as it was after hours when he arrived. He returned at 8:05 the next morning and cleaned it up. He said his girlfriend didn't want the trash in the truck during a trip that night.

OLD BUSINESS:

1. Old Fire Station site work and drainage – Jim Coffey has 3 contractors look at the job and only one presented a quote. Homeland quoted \$5070. The board approved them to move forward with the project.
2. Update on Transfer Station fence, street light shades and Fire Station generator installation.
 1. Jim Coffey has taken pictures of the 2 different lights needing shades and has sent them to the contractor. He is awaiting a quote.
 2. The Transfer Station fence is supposed to be installed this fall.
 3. The Generator for the Fire Station is to be installed on November 12th.
3. Jim Coffey presented his retirement letter. His last day will be on the week ending February 8, 2020. He is willing to assist his replacement when needed. He thinks the board should advertise the position right after Thanksgiving. He also said the contractor that was putting the Town Report together is retiring also. Jim has talked to R C

Bradshaw, who prints the Town Report, and they believe they can put the report together. The board asked Jim to provide a template for the job opening at the November 10th board meeting. Jim said he could also provide a template for the Town Report.

4. Jim Coffey reported that the Stop Ahead and Stop signs have been received and David Vaillancourt will be installing them shortly.

NEW BUSINESS:

1. Hidden Lake Association mailbox damage claim. Jim Coffey reported that 13 mail boxes were damaged 2 winters ago. The cost to replace them is \$401.57. David Vaillancourt said he did not hit the boxes. The board decided to meet with David Vaillancourt.
2. Request for 2020 Budget changes for Hidden Lake & Island Pond Lake Host Monitoring program. – see above under David Lesser.
3. Hidden Lake Association's request to be notified as an abutter. Jim Coffey explained that the Association owns the roads and wishes to be informed when exceptions or variances are being considered by the Zoning Board of Adjustment. Their request was so noted.
4. Copy of letter to Chief Vaillancourt concerning Merriewoode Village incidents. The Town of Washington has been sent a letter from the court as well.
5. Letter from NH Office of Strategic Initiatives concerning Flood Insurance program – Training workshop is scheduled for December 9 from 1:00 – 4:00 at Southwestern Community Services in Keene.

OTHER CORRESPONDENCE:

1. Memo from Harry Power concerning a building permit for a gazebo – see above under Harry
2. NHMA Annual Meeting notice
3. Flyer from Hundred Nights, Inc.
4. Utility assessments from George Sansoucy, PE. LLC is in the office if anyone wants to review them
5. Correspondence from Fuel Assistance and Home Heating is informing where to apply for financial assistance, if needed.

ADJOURN: Bob Fee moved and Charlie Fosberry seconded to adjourn at 8:17, the board agreed.

Respectfully submitted:

Patricia E. Putnam
Administrative Assistant

Approved:

Charles Fosberry

Christopher Madden

Robert Fee

**SELECTMEN'S MEETING
AGENDA
October 28, 2019**

PLEDGE OF ALLEGIANCE TO THE FLAG

APPOINTMENTS

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7:30 David Lesser, Preliminary Lake Host 2020 Budget Discussion
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MISC. CORRESPONDENCE

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