

## **SELECTMEN'S MEETING MINUTES**

March 23, 2020

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Christopher Madden, Chairman of Selectmen, Charles Fosberry, Selectman (joined at 7:35pm), Robert Fee, Selectman, Michelle Pong, Town Administrator, Harry Power, Compliance Officer, Steve McGerty, Fire Chief, and Randy Wheeler.

### **APPOINTMENTS:**

Harry Power – Permits

Tax map 101 lot 86 and 87 owned by Wayne & Lisa Bush – add a room onto a trailer.

Tax map 12737 owned by Scott and Diane Avera – request cannot be approved until it goes to the zoning board on April 16<sup>th</sup>.

### **SELECTMEN'S COMMENTS:**

#### **SIGNED/APPROVED:**

Accounts Payable Manifest

P/R Manifest Minutes of March 09, 2020

Minutes of Emergency Meeting of March 16, 2020

Tax credit approved for Galbreath Family Realty Trust Account# 001469.

Current Use application for the Campbell property was approved.

Upgrades to the Town Clerks office were approved.

The Board ratified the extension for dog licenses to June 1, 2020.

### **NEW BUSINESS:**

In response to request for Perambulator from the Washington Selectmen, Michelle Pong, Town Administrator or Christopher Madden, Selectmen Chair, will schedule a time with neighboring communities.

A Decon Shower was approved for purchase by the Fire Department. Cheif McGerty will submit a purchase order.

The purchase and installation of a Smokey Bear sign was preliminarily approved for the Fire Department. Cheif McGerty will submit a Purchase Order. This will come out of the Forestry Budget.

Steve McGerty, Fire Chief, announced that the Fire Station will be closed to the public for the near future, but they will set up a tent outside to serve people so they don't have to enter the building.

The Police Department computer upgrade has been tabled until next meeting to look for additional quotes.

### **BUDGET:**

Chief McGerty requested a separate article for Deiuzio Ambulance. There was a question whether or not Southwest Mutual Aid was a separate article in the past.

Fire Department is also requesting an article to raise \$45,000.00 toward the \$150,000 purchase of a chassis for a fire truck. The brush truck will be converted into a rescue truck. The Selectmen asked for at least 2 competitive quotes to consider before purchasing. Randy Weaver offered to get the quotes.

Chief McGerty confirmed that the Paramedic Intercept line item was to stay at \$0.00.  
Requested computer upgrades will be included in Town Wide upgrades.

Michelle Pong will check to make sure the Fire Warden Budget was not rolled into other FD line items.

FD needs more Knox boxes. Expense will increase however revenue will increase 30%.

King's Highway Bridge will cost approximately \$300,000.00. Currently the fund has about \$35,000.00 available.  
Michelle Pong, Town Administrator, will ask Dave Vaillancourt, Highway, on timeline to complete the widening of the road near the school.

Custodian salary to be increased to \$17,000.00 (typo in current budget worksheet).

Michelle Pong, Town Administrator, will look at elections budget from 2016 and fill in line items. She will also double check with Dan Eaton, Moderator, and Mary Lou (Supervisors).

Bob Fee will draft a policy for travel reimbursement.

Michelle Pong will get quotes for a 10x14 shed for use at the transfer station and include it in the budget request.

Michelle Pong will inform the Planning and Zoning Boards that meetings can still be held at the discretion of the chairs. The office is still scheduled to open back up to the public on March 30, 2020.

#### PUBLIC QUESTIONS & COMMENTS:

#### OLD BUSINESS:

#### OTHER CORRESPONDENCE:

The Selectmen went into a non-public session with Harry Power, Compliance Officer, and Michelle Pong, Town Administrator at 8:35 pm. See attached.

The Selectmen adjourned the non-public session at 8:45 pm. Bob Fee moved to seal the minutes, Christopher Madden seconded. Motion carried 3-0.

The Selectmen went into non-public session with Michelle Pong, Town Administrator at 8:46 pm. See attached.

The Selectmen adjourned the non-public session at 8:53 pm. Robert Fee moved to seal the minutes, Charles Fosberry seconded. Motion carried 3-0.

ADJOURN: Robert Fee moved to adjourn, Christopher Madden seconded. Meeting adjourned at 8:55 pm.  
Respectfully submitted:

Michelle L. Pong  
Town Administrator

Approved:

---

Charles Fosberry

---

Christopher Madden

---

Robert Fee

**TOWN OF STODDARD  
SELECTMEN'S MEETING  
AGENDA  
March 23, 2020  
7PM - Stoddard Town Hall**

CALL TO ORDER

PLEDGE OF ALLEGIENCE

CHAIRS REMARKS

APPOINTMENTS

7:00 Harry Powers – Permits

TO BE SIGNED/APPROVED

1. Accounts Payable Manifest
2. P/R Manifest
3. Minutes of March 09, 2020
4. Minutes of Emergency Meeting - March 16, 2020
5. Approval of tax refund/credit
6. Approve Fire Truck of Cheer Raffle Permit
7. Approve application for Current Use Assessment

OLD BUSINESS

1. Ratify extension for dog license renewal to June 1<sup>st</sup>.
2. Approve upgrades to Town Clerk Office

NEW BUSINESS

1. Appoint Perambulator
2. Approve DECON Shower request from FD
3. Approve purchase of Smokey the Bear sign for FD
4. Ratify approval of hot water heater at FD
5. Approve installation and purchase of new computer for PD
6. Discuss mileage reimbursement policy

BUDGET

1. Fire Department
2. Police Department
3. Executive
4. General Government Buildings
5. Health & Health Agencies
6. Welfare
7. Recreation
8. Patriotic Purposes
9. Capital Projects

NON PUBLIC SESSIONS

ADJOURN