

SELECTMEN'S MEETING MINUTES

March 12, 2018

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Margo Santoro, Selectperson, Christopher Madden, Chairman of Selectmen, Charles Fosberry, Selectman, James Coffey, Town Administrator, Harry Power, Compliance Officer and Patricia Putnam, Administrative Assistant. Several members of the public were in attendance.

APPOINTMENTS:

7:00 Harry Power, Building Permits, Code Issue

1. Tax Map # 420, Lot # 18 – Dawn & Jason Kovarik, 55 Keene-Concord Road, 40 solar panels - approved
2. Tax Map # 123, LOT # 09 – James & Beverly Cardoza, 67 Champney Road - Atty. Matt Serge sent them a letter giving them until March 16th to leave the premises – it was reported that they have returned the trailer and are again living there without the benefit of a State Approved Septic System with an approval for operation. Pat Steeves reported that they were staying there last night and that she has been smelling septic fumes. The Selectmen decided to hold the building permit until the trailer is removed.

7:15 Geoff Jones, Conservation Commission Budget and local neighborhood issues.

1. Geoff presented the CC budget and explained that the commission has been maintaining the Pioneer Lake Dam as required. The commission hopes to place a sign at the parking lot this year.

He also reported that about 85 James Faulkner Elementary School students visited the area last June. He hopes to have another visit to another area by the students this summer.

2. He noted that Brenda Bryer is retiring from the commission leaving an open position. Jim Coffey will place an ad on the town's web site indicating the need for a new member.
3. Concerning Local Neighborhood issues: Geoff presented a map indicating where 5 of the new LED lights have replaced the old, outdated street lights, reporting that there are several residents, along Old Antrim Road and Shedd Hill Road, who are complaining that the new lights are brighter and impacting their residences.

Buddy Driscoll said the lights at the intersection of route 123 and Route 9 are necessary for good sight when turning onto Route 123 North. The board assured Mr. Driscoll that there is no intention of removing those lights.

Margo Santoro moved and Charlie Fosberry seconded and the board agreed to remove any lights that the residents write letters, to the board, asking for removal.

4. Geoff reminded the board that he has put in a complaint about vehicles driving up and down Shedd Hill Road without the benefit of mufflers. He also said some vehicles are squealing tires during their passage along the road. The Board will turn over the complaint to the Police Chief.

7:30 Library Trustees, Davis Library Budget – Geri Bailey reviewed the library's proposed budget and passed out spread sheets to show the requested budget items and the reason for the changes. She is meeting with Arcomm to learn what tech services they will provide and learn a firmer figure to place in the budget. She will review the results with Jim Coffey.

8:00 Dian Mathews, Planning Board Budget – Dian asked the board for permission to engage Atty. Matt Serge for the board's attorney. The Selectmen agreed and Jim Coffey will inform Atty. Serge of the decision. Dian Mathews will write Atty. Silas Little of the decision. She then reviewed the budget, which is down \$150 from last year.

8:15 Jason Kovarik, ZBA Budget – the budget was reviewed and is increasing due to pending legal issues.

8:30 Chief McGerty, Fire Department Budget. Emergency Management & Ambulance.

1. Stephen McGerty presented the Fire and Rescue budget which represents a 1/2 year raise for the personnel to \$14.00 and the next 1/2 year to \$16.00. He noted that deputy clerks are making \$18.00 per hour and his personnel are placed in life threatening situations at \$12.00. The board agree to the proposed increases. That budget is up \$3900. Margo Santoro expressed surprise that the Fire Department had not submitted any warrant articles. Chief McGerty said he would be bringing that information to the next board meeting.
2. Stephen reported that he has talked with the Antrim Ambulance director and a lieutenant and they are having a problem just responding to Antrim calls. Jason Kovarik reported that their ambulance took 45 minutes to respond to a call to the James Faulkner Elementary School and then had to be escorted to Cheshire Medical Center as they were unaware of where the hospital is located. He recommended the town contract to DiLuzio Ambulance Service, which will eliminate the cost of intercept and paramedic intercept in the 2019/2020 budget.

9:00 Administrator, Assessing & Executive Budget – Jim reviewed several budgets:

1. Revaluation - this is the 5th year and required statistical revaluation is due. He plans to solicit proposals for the work from qualified firms and expects to start this spring, with the money placed in this year's budget and continue on in the next budget with \$35,000 being raised. The contract must be approved by the Board of Selectmen and the NH Department of Revenue Administration. The work must be completed by September 1, 2019
2. Assessing – General – budget remains the same as the current year.
2. Executive – Jim went through this budget, which will be lower due to the telephone system being completed. Jim will be discussing the P/R line at the March 19th budget work session.

SELECTMEN'S COMMENTS: The board asked about the funds invested for Building Maintenance. Jim Coffey reported that \$44,669 is tied up until December, 2018, \$20,000 is in an investment pool and is available now and \$10,000 was just placed, out of the current budget, into the investment pool and will be available July, 2018 as it cannot be withdrawn in the same fiscal year when it is invested. The town is withdrawing \$12,900 for expenses to repair the Town Hall foundation and replace the Town Hall granite steps. The remaining funds invested = \$61,769.

SIGNED/APPROVED:

1. Accounts Payable Manifest
2. Payroll Manifest
3. BOS Meeting Minutes of 2/26/2018
4. BOS Meeting Minutes of 3/5/2018
5. BOS Meeting Minutes of 3/5/2018 – Non-Public Session
6. An All Veteran's Exemption Application
7. Veterans Exemption Application – being held until next year because he has not been a NH resident for the required 1 year.

All the above were signed except #7.

PUBLIC QUESTIONS & COMMENTS: Doug Summerton asked where the Highway Grant money is – Jim Coffey told him it is in the bank and available once the Selectmen decide what to use the funds for.

OLD BUSINESS:

1. Update on new Oversize/Overweight permitting software system from NH Department of Transportation-This software system would require primary, secondary & Tertiary staff contacts and the board reaffirmed their decision to participate.
2. Receipt of \$200 Court Ordered Payment and letter. – This is just to notify the board of the receipt.
3. Letter to James & Beverly Cardoza from Attorney Matt Serge – see under Harry Power #2.

NEW BUSINESS:

1. Contract for Ambulance Service with R J DiLuzio Ambulance Service, LLC – see Stephen McGerty #2.
2. Dry Hydrant Sighting at Terry Mc Mahon's pond – the board met with Chief McGerty and Terry McMahon concerning a proposal put forth by Mr. McMahon to place a dry hydrant. Chief McGerty said he had discussed the proposal with the Fire Department officers and they felt it would not give them any advantage to install it because there is one at Dead Brook and they have a portable turbo pump that can be placed in Mr. McMahon's pond to draw water, if needed. Joe Sarcione said if the dry hydrant is installed now it will save money because of the other work that is being done to the dam and pond now. He estimated a cost of \$6,000 to install the hydrant, including the pipe. He reported that, in his opinion, the hydrant is more effective due to instant water supply after a back flushing. The turbo pump has to be primed before water is available. It was noted that Mr. McMahon's permit is for August into September. The Board took the issue under advisement.

OTHER CORRESPONDENCE:

1. Invitation to City of Keene Legislative Delegation Meeting being held 4/3/2018.
2. ZBA Public Hearing notice for 3/22/2018
3. ZBA Notice of Site Visit for 3/10/2018
4. Notice of Eversource and Northern Pass Transmission motion to resume deliberations
5. County of Cheshire concerning Foreign-Trade Zones – these zones are where parts are brought into the country from foreign suppliers, assembled in the foreign trade zones and then shipped out to in country or foreign purchasers.
6. Aten Road Village District 2018 Warrant – 3/23/2018
7. Treasurer's letter to the Trustees of Trust Funds requesting funds from the Building Projects Fund for Town Hall foundation repairs and replacement

ADJOURN: Margo Santoro moved and Charlie Fosberry seconded to adjourn at 9:45, the board agreed.

Respectfully submitted:

Patricia E. Putnam
Administrative Assistant

Approved:

Margo Santoro

Chris Madden

Charles Fosberry

**SELECTMEN'S MEETING
AGENDA
March 12, 2018**

PLEDGE OF ALLEGIANCE TO THE FLAG

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- 7:15 Geoff Jones, Conservation Commission Budget and local neighborhood issues.
- 7:30 Library Trustees, Davis Library Budget
- 8:00 Dian Mathews, Planning Board Budget
- 8:15 Jason Kovarik, ZBA Budget
- 8:30 Chief McGerty, Fire Department Budget. Emergency Management & Ambulance.
- 9:00 Administrator, Assessing & Executive Budget (time permitting)

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