

Town of Stoddard  
Planning Board  
Tuesday, August 9, 2022  
Town Hall – 7PM

**MINUTES**

Pledge of Allegiance

Roll Call:

Present: Vickie Williams – Chair, Jason Kovarik – Vice Chair, Chris Madden – Selectmen Representative, Jason Russell – Member and Harry Power – Alternate  
Absent – Terri LaRoche – Member

Guests: Michael Shawver and Tina & Keith Carlson

Correspondence:

NONE

Old Business:

Master Plan – will talk to the Conservation Commission about copies of the maps. Will be working on the Master Plan next meeting on September 6, 2022. Chris will bring his write up of the Telecommunications section and we will review this section.

New Business:

Chris told the board about the \$56,000.00 block grant on highway and bridges. There will be a public meeting at the next Select Board Meeting to accept and get suggestions on how the money will be spent.

Jason K – Talked about the new HB1021 & HB1661 effecting planning and zoning boards.  
Vickie will send the link to the rest of the board.

**7:18 PM Called Public Meeting for the Site Plan Review of Tax Map 422 Lot 19 owners Michael & Sarah Shawver.**

Michael Shawver – Wants to move his landscaping business to his home. Nothing on the site is being changed at this time. He has cold storage for his equipment on site already in place. To park his equipment only. Asked about access on and off Route 9. Michael trains his drivers to be careful when exiting and entering. No maintenance will be done on site. No gas stored on site except the ones stored on truck (5 gal). Employee number drops during winter months will be less traffic entering and exiting Route 9. No customers come to his business come to the business.

Site Plan Review Checklist:

1. Proposed grades, drainage system and topographic contours at intervals not exceeding 5 feet, with spot elevations where appropriate.

**Chris Motioned to waive this requirement. Jason K Seconded. Motion Carried**

2. Exterior design, exterior surface materials including nature, color & texture, and appearance, shape, size, height, location and use of the proposed structures, including any proposed expansion or alteration of existing structures.

**Vickie Motioned to waive this requirement. Chris Seconded. Motion Carried.**

3. Width and inside radii of curves for all proposed streets, driveways and sidewalks, indication of direction of travel for any streets which are one way.

**Vickie Motioned to waive this requirement. Jason K Seconded. Motion Carried.**

4. Access plan, curb cuts, traffic control devices, vehicular and pedestrian circulation.

**Vickie Motioned to waive this requirement. Chris Seconded. Motion Carried.**

5. Location, area, and total number of parking spaces and loading areas.

**Chris Motioned to waive this requirement. Vickie Seconded. Motion Carried.**

6. Type and location of all proposed public and private utilities.

**Vickie Motioned to waive this requirement. Chris Seconded. Motion Carried.**

7. Location, type and size of all proposed landscaping and screening.

**Chris Motioned to waive this requirement. Jason K Seconded. Motion Carried.**

8. Location and type of exterior lighting.

**Chris Motioned to waive this requirement. Vickie Seconded. Motion Carried.**

9. Plan for storm drainage and snow removal and/or storage.

**Chris Motioned to waive this requirement. Vickie Seconded. Motion Carried.**

10. Soil erosion and sediment control plan.

**Vickie Motioned to waive this requirement. Chris Seconded. Motion Carried.**

11. Location of on-site well and waste disposal system.

**Vickie Motioned to waive this requirement. Jason K Seconded. Motion Carried.**

**Chris Motioned to Accept the Site Plan Review with notes from the Planning Board for future building. Harry Seconded. Motion Carried.**

**Site Plan Review Notes - The Board does require that Michael Shawver provide a sketch of the existing layout of the cold storage for equipment and to show how things are placed within the existing lot as they are now. The Board made this decision to waive the requirements for now, as Michael is not changing anything that does not exist already on site. When the time comes for Michael to build a full site plan review will be required at that time.**

**Jason R Motioned to adjourn the meeting @7:55PM. Chris Seconded. Motion Carried.**

Meeting Adjourned @7:55PM

Submitted

Vickie Williams – Secretary