

**TOWN OF STODDARD  
PLANNING BOARD  
MONTHLY MEETING  
MINUTES**

DATE: April 5, 2016

CONVENED: 6:59PM

Pledge of Allegiance to the Flag

Members Attending Include: Ellen Mason, Dean Huber, Dale Smith, Ruth Ward, Dian Mathews, Christopher Madden, Margo Santoro, Harry Power, Jane McOsker

**CORRESPONDENCE:**

Town of Fitzwilliam Zoning Board of Adjustment Public Hearing Notice for April 19, 2016 at 7pm.; Town of Stoddard Budget Hearing Notice for April 11, 2016 at 7pm.; Town of Stoddard Planning Board – Actual & Budgeted Expenses & Encumbrance Report; an updated Planning Board Members List was distributed.

**VOLUNTARY LOT MERGER:** submitted by Jonathan and Emily Tuthill; Merger was reviewed and unanimously approved.

Dian Mathews reviewed the Town of Stoddard Planning Board's – Actual & Budgeted Expenses & Encumbrance Report. She discussed some of the Budget specifics and informed the Board that this Budget was approved.

Minutes of Previous Meeting: March 1, 2016 were accepted as amended.

**PUBLIC RUDIMENTARY QUESTIONS:** None

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**OLD BUSINESS:**

Dian Mathews received an email from Jim Coffey regarding a Lot Merger which was approved at the last Planning Board Meeting. He informed Dian Mathews that the correct procedure for filing this Lot Merger was not followed. Specifically, this merger was not submitted to the Town of Stoddard Tax Assessor nor was it filed with the Cartographics company which maintains and updates the Tax Maps. Jim Coffey said that going forward, the Planning Board Secretary must file the Lot Merger with the Cheshire County Registry of Deeds, the Town of Stoddard Tax Assessor and the Cartographics company which maintains and updates the tax maps. This process and the responsibilities involved, will be added to the Planning Board Secretary's Job Description and Responsibilities.

**Master Plan Committee Update:**

Dian Mathews gave an update on the status of submitting the application for the MTAG Grant, technical assistance for updated the Master Plan. The next Master Plan Committee Meeting (consisting of Dean Huber, Dian Mathews, Jane McOsker and Harry Power) will be May 17, 2016. She said that more members are needed to serve on this committee.

**CIP Committee Update:**

Ruth Ward said that Brenda Bryer cannot commit to serving on this Committee at this time. The idea of asking Brenda Bryer's son remains a possibility.

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**NEW BUSINESS:**

Dian Mathews shared that there is a need for additional members to serve on the Planning Board. Jane McOsker expressed interest and will “Write In” as a candidate. May’s Planning Board Meeting is cancelled due to scheduling conflicts with the Town. If any issues arise, a meeting will be scheduled.

The need for a “Drop Box” Membership was discussed. It was decided that this membership is not necessary at this point. It will be revisited if the need arises.

**ANNOUNCEMENTS:**

There will be a SWRPC workshop on April 27, 2016 from 6:30-8:30 pm. at the Historical Society of Cheshire County in Keene. This workshop is an informational one pertaining to SB146 – Accessory Dwelling Units (ADU’s) taking effect on June 1, 2017 and US Supreme Court Decision – Reed v. Town of Gilbert, AZ. related to local sign ordinances and regulations. The impact that these recent developments will have on communities will be addressed.

Harris Center will be hosting the “Four Days of Fury” documentary film on April 28, 2016 from 7-9pm at the Putnam Theater at Keene State College. It is film about the April, 1941 historic forest fire located in Marlow and Stoddard. There will be a bus tour on May 7, 2016, 10am – 2pm. Participants will be taken on a guided tour of the area impacted by this fire. The cost is \$20 per person. Lastly, there will be a Hike to Stoddard Rocks on May 8<sup>th</sup>, guided by Geoff Jones. Participants should bring water and lunch. The group will meet at the Highland Lake Marina at 9:30am. The hike will end at 3pm.

OEP Conference is on June 4, 2016. Dian Mathews, Jane McOsker and Karen Bell are planning to attend.

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**ANNOUNCEMENTS: (Cont.)**

Ruth Ward will be attending the “Saving Special Places” conference on Saturday, April 9<sup>th</sup>. Agro-tourism will be the topic of discussion. She is also attending a conference on Drinking Water on May 11, 2016. NHMA is meeting to discuss policy suggestions from Boards and private citizens and the Legislative Policy process.

Jane McOske gave some highlights of a recent webinar she participated in called the John Anthony Sustainable Freedom Lab webinar. The subject was Fair Housing. She expressed significant concern with regard to this HUD Grant. She will email the Planning Board Members with the information.

Harry Power discussed a Senate Bill No. 146 which he will email to all members.

**SUBDIVISION APPLICATIONS: None**

**SITE PLAN REVIEWS: None**

**OTHER BUSINESS: None**

**ADJOURNED:** Dale Smith moved; Ellen Mason seconded; Meeting was adjourned at 8:18 pm.

Respectfully submitted,

Karen C. Bell  
Secretary