

**TOWN OF STODDARD  
PLANNING BOARD  
MONTHLY MEETING MINUTES  
October 4, 2016**

Pledge of Allegiance to the Flag

CONVENED: 7:00 pm

1. Roll Call: Chris Madden, Dian Mathews, John Halter, Jane McOsker, Ben Wilder, Harry Power, Ruth Ward. Members Absent: Ellen Mason
2. Correspondence: The Itemized Billing Statement received from Drummond Woodsum regarding Client Matter No.: 22383-4, FRED WARD – Appeal of ZBA & PB Decision was presented and reviewed. Several Board members expressed concern about the significant impact this bill will have on the Board's legal expense budget. The concern is that after paying this bill, the Board will have very little funds available for legal fees for the remainder of the year. Chris Madden said he will speak with Jim Coffey about this issue.
3. Minutes of Previous Meeting(s): The minutes from September 20, 2016 meeting were accepted.
4. Public Rudimentary Questions: None
5. Old Business: None
6. New Business: A Wetlands Permit Application was reviewed regarding Tax Map #410, lot #6 on Robinson Hill Road (Andorra Pond). It includes plans to repair a vertical drainage pipe.

Dian Mathews gave an overview of the changes made to the Fee Schedule for Sub-Division and Simple Lot Line Adjustments. A vote took place to accept the newly revised Fee Schedule. Chris Madden motioned to accept and Jane McOsker seconded. The Motion carried.

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**6. New Business: (cont.)**

Dian Mathews gave a report on Master Plan Update Committee's work. Jane McOsker, Harry Power, Dian Mathews and Chris Madden met and reviews both the current Accessory Dwelling and Signage data. Revisions were made and finalized. Dian Mathew will prepare final drafts and submit them for review. At that time, the proper steps will be taken to have them voted on and recorded.

Southwest is providing the Town of Stoddard with four free traffic-counting strips. A discussion took place about when and where to install them. It was decided that Spring would be the best time to use them. Locations will be decided on then.

Karen Bell gave an overview of her recent training at the New Hampshire Public Risk Management Center (PRIMEX) in Concord. The training topic was Managing Public Meetings & Electronic Communication.

7. Subdivision Applications: A Voluntary Merger Application was submitted and presented for review regarding Map #102, Lot #s 84 & 85, owned by Sean Irving. Ruth Ward motioned to approve this lot merger and Dian Mathews seconded. The Motion was carried.

8. Site Plan Reviews: None

9. Other Business: Ruth Ward asked the Board why the meeting minutes were completed and emailed for review late this month. She said that they are continuously late. Karen Bell agreed that the minutes were late this month but that this was the first time they were submitted late. She apologized and explained that they were late due to a personal family medical issue.

10. Adjourned: Meeting was adjourned at 7:45 pm

SUBMITTED BY: Karen Bell, Planning Board Secretary