

Town of Stoddard
Selectmen's Meeting
Monday, June 12, 2023
Town Hall – 7:00 PM

MINUTES

Pledge of Allegiance

Attendees include: Christopher Madden – Chair, Robert Fee – Selectmen, Terri LaRoche – Selectmen, Michelle Pong – Town Administrator, Vickie Williams – Secretary and Harry Power – Compliance Officer

Guests include: Joe Traniello, Trevor Anderson, Stephen McGerty, Daniel Eaton, Sean Scott, Bob Maden, Noreen & Ray Durand and Karen Bell

Appointments:

Harry Power – Compliance Officer

Tax Map 107 Lot 5 – Smith – Tigola Trail – Adding solar – PD \$50.00

Signed & Approved

Tax Map 130 Lot 3 – Chapman – Richmond Road – cold storage shed 16 x 24 PD \$200.00

Signed & Approved

Tax Map 420 Lot 18 – Kovarik – Keene/Concord Road - 2 new decks – L shape – 71 x 8 and 1 20 x 8 PD \$200.00

Signed & Approved

Tax Map 120 Lot 16 – Burg – Grybko – Stoddard Beach Road – Getting rid of the existing cabin on lot. Will have dumpsters on site for demolition. PD \$50.00

Signed & Approved

Tax Map 123 lot 11 – Montana – Turtle Rock Road – new dwelling – dumpster to be on site during construction – PD \$500.00

Signed & Approved

Sean Scott Tax Map 124 Lot 12 –

Harry sent a letter to Sean on June 2, 2023. A building permit was issued for the removal of the old storage building and to replace using the existing footprint of the structure. Upper floor framed for living quarters. There are also several sonotubes installed outside the footprint. Should be 35 feet from setback it is only 29 feet.

Mr. Scott – No septic and No water, there will be no living quarters. The deck is the access to the 3rd floor where is workshop will be and followed the existing footprint.

NHDES permission had been granted. If, at a later date wanted to add living quarters would have to go through the ADU – accessory dwelling unit process.

Chris Motioned to send to the ZBA for approval of setbacks outside footprint. Terri Seconded. Motion Carried.

Send letter to Mr. Scott what was discussed and decided copy letter to Selectboard to be placed in property record file.

Trevor – If someone is doing a demolition can the fire dept. be notified. We could use the demo for training if allowed by owner.

Trevor Anderson – Fire Chief

The air compressor in the Fire Dept. died. Was manufactured in 1980. Trying to find company to install the compressor tied into building air system made of pvc pipe. Put in 3 calls to Pinnacle Rock, Plumbuster Plumbing and Kyser. Wrote down Accurate Air distributor of Kyser and does maintenance. Every 2 years the air compressor is inspected by the State of NH. Trevor believes the system could be improved upon.

Ambulance – Talked to Rescue Inc, Keene Fire and Cheshire Ambulance today. Been in meetings, Next week will be another meeting. Hopefully will be unified and better approach for ambulance service. No date on the meeting yet. Looking for contracts, would be nice to sign a contract and look at next meeting after they have talked next week. Update on Peterborough Fire & Rescue contract is null and void they are having problems.

Dan Eaton – Cheshire Ambulance – meeting between city and county in confidence (these discussions have been disclosed) Met with County Administrator, ambulance chief and Commissioner. County was told to be back up for Rescue Inc. this is not realistic. This will not happen. 3 towns will be voting this week. Rescue Inc has made it clear they will not do it if they do not get all contracts they are out and have 2 ambulances for coverage. Cheshire has a full ambulance set up and employees. Believes Diluzzio and Rescue Inc have not been upfront with the deal. Cheshire County does not feel that a deal can be made until the end of August. Cheshire is also looking to put an ambulance in the area, they have put a bus in Westmoreland after they signed contract. Great Brook (based out of Hillsborough) will be the back up to CEMS.

The Board voted to have CEMS as the ambulance service provided until July 1st and the run cards have stayed the same at this time. The way the cards are now it goes to Rescue Inc, Rescue Inc, Keene Fire, Keene Fire then out to the secondary Antrim, Marlow etc., if Cheshire EMS Ambulance Service is run first then it pushes up the Secondary Services also and they are struggling to carry their own daily call volume. Spoke with the Mutual Aid Chief today and agreed with that thinking.

Michelle for clarification - The Board agreed that the first person to respond to me got the contract until July 1st which was Cheshire EMS. No contract has been signed beyond that for the next year. THAT IS CORRECT.

The board will discuss this more in the non-public meeting following the public meeting. A decision needs to be made as soon as possible.

Karen Bell – Town Clerk/Tax Collector

Wants to get Nancy McNeal payroll approval for \$20.00

Chris Motioned to sign the payroll approval. Terri Seconded. Motion Carried.

To Be Signed & Approved

1. A/R and/or P/R Manifests
2. Non-Public Minutes of May 22, 2023
3. Hazard Mitigation-done 2019-due 2024. Matching grant of \$2,500.00- SouthWest Regional Planning will be consultants. FEMA Approval. Michelle will follow up and move forward.
4. MS 232

Bob Motioned to Approve the Non-Public Minutes of May 22, 2023 as written. Chris Seconded. Motion Carried.

All Above Signed & Approved.

Sign the Payroll for Brenda Bryer – was signed and approved before. Pat just needs the approval paperwork for the records.

Old Business:

Transfer Station Policies – stickers will be numbered. Signs will be posted - 1 inside and 1 outside, with the policies at the transfer station. Notice will be given when the policies will go into effect. Will have 2 types of stickers full access (2 stickers per owner) and limited access (1 sticker for renters per household for garbage and recycling only). Repeated violations can be loss of use of the transfer station. Selectboard will enforce the policies.

Chris Moved to Accept the Transfer Policies with Amendment to # 5 to state 1 pickup truck load. Terri Seconded. Motion Carried.

What about a monitor station for the transfer station? Volunteer based they can write down the information only to see if our policies are being enforced. Would give insight into if they are doing their jobs. Enforcement issue. Nobody will be approached at the Transfer Station.

New Contract for waste management has new incentives to reduce our waste. The town had 306 tons and 150 hauls last year. Reduction of 10% they would reduce the cost by \$500.00. Want to get better incentive and change some legal wording. Under the fuel adjustment can they use the State of New Hampshire is priced at \$4.43 for diesel. Exhibit B scope of service We are open on Mondays Labor, Memorial and Columbus Day doesn't say that in there. The Town should also have it stated if the Holiday is on Wednesday the station should be open on Tuesday or Thursday. If closed on Saturday or Sunday should be open on Monday. Should also be stated we will not accept any Special Waste at the Transfer Station. Can we make them sign are policies?

Approve Employment Agreement for Town Administrator

Chris Motioned to Accept the Employment Agreement as written. Bob Seconded. Motion Carried.

Emergency management Director and Deputy – Dan Eaton – Director and Travis Anderson – Deputy Director

Chris Motioned to Appoint Dan Eaton as Director and Travis Anderson as Deputy Director of Emergency Management. Terri Seconded. Motion Carried.

Selectmen Rules of Procedure –

Presented with copy of procedures without a Vice Chair on Selectboard and with a Vice Chair.

We don't appoint a member to the ZBA, this has to be taken out.

Chris Motioned to Accept the Selectmen Rules of Procedure without a Vice Chair and to amend to remove the ZBA officiant. Bob Seconded. Motion Carried.

Approve Time Sheet Policy –

Went to bookkeeper and treasurer change end of work week to wed. Would be difficult.

The pay period will be changed to Thursday with the same pay period of Sunday to Saturday every two weeks.

Chris Motioned to Accept the Time Sheet Policy as written. Bob Seconded. Motion Carried.

New Business:

Approve desktop for Gould House Office Bookkeeping – Next years budget -desktop or dock station for laptop. Desktop will work better. Too many people trying to log onto 1 computer for access.

Terri would like to recommend looking into the infrastructure and security of the servers for the year 2024 – 2025.

Bob Motioned to Approve the Desktop for Bookkeeping. Chris Seconded. Motion Carried.

Election Day Policy –

Stipend on top of ballot counting pay. Paid for being there for the day and then paid to count ballots separately. Should be paid for the day in stipend and paid for the counting of the ballots.

Bob Motioned to continue the Policy as is. Chris Seconded. Motion Carried.

Approval for Cert Program for Terri & Michelle – NHMA Financial program. Board gave permission for them to attend.

Letters to donors of LBF – Letter to donors should include transparency of where the donated money went and how the money was spent. Draft letter and send to all donors should state money for stewardship, administrative cost, project manager and land purchase costs. Should have a opt out option if they don't want there money to go anywhere but to the purchase of the land. Those costs that are not attributed to closing and property costs. When first presented to the Town it was stated donated money would go toward the purchase of the property. Can send out letter and budget. Thank you for your donations and this is what we know and give them the

option to ask the for the money back from the Conservation Commission. Put out an informed letter.

Town Meeting we established a non-lapsing fund for \$18,000.00 for the 250th committee partnering with the historical society for non-profit status. We can have a letter of agreement with the 250th and historical society to give them \$7,500.00 when gets down to \$250.00 come back to the treasurer with the receipts and reimbursements. Have Michelle work on an agreement.

Conservation Commission – confirm a board of 5 people. 5 members and 2 alternates. Going back to 1965 when board formed.

Bob Motioned to have the Conservation Commission to be a board of 5 and 2 alternates for a total of 7 people. Chris Seconded. Motion Carried.

Boston Cane – Invite Fred Ward into the office to award him with the cane.

Warrant addressing civil forfeiture to David Vaillencourt for the Dogs –

Chris Motioned to Sign the Warrant as Written. Terri Seconded. Motion Carried.

Public Comment –

Bob Maden – Catch basin on North Shore Road needs new waddles.

Old Home Days – the best contact would be Steve Rockwell or Joyce Healy

Chris Motioned to Adjourn Public Meeting @ 9:59 PM. Bob Seconded. Motion Carried.

Chris Motioned to go into Non-Public RSA 91-A:3, II(b) @ 10:00 PM. Bob Seconded.

Motion Carried. Chris – yes, Bob – yes and Terri – yes.

Chris Motioned to Adjourn Non-Public meeting @ 10:43 PM. Terri Seconded. Motion Carried.

Chris Motioned to go back to Public Meeting @ 10:43 PM. Terri Seconded. Motion Carried.

Bob Motioned to Seal the Non-Public Minutes indefinitely. Chris Seconded. Motion Carried.

Chris Motioned to Adjourn the Public Meeting @ 10:44 PM. Terri Seconded. Motion Carried.

Submitted

Vickie Williams – Secretary

Chris Madden _____

Robert Fee _____

Terri LaRoche _____