

SELECTMEN'S MEETING OF FEBRUARY 18, 2013

Submitted by stoddard on Fri, 02/22/2013 - 7:31pm.

SELECTMEN'S MEETING MINUTES

February 18, 2013

The meeting opened at 7:00 PM with Harry Power leading the attendees in the Pledge of Allegiance followed by a moment of silence at Louis GrandPre's passing.

Attendees included John Halter and Arnie Stymest, Selectmen, Jim Coffey, Town Administrator, Patricia Putnam, Administrative Assistant, Harry Power, Compliance Officer. A few other folks attended the meeting as on lookers.

APPOINTMENTS:

1. Harry Power, referring to RSA 674:41, reminded the board that Building Permit Applications for structures on private roads must be referred to the Planning Board for their input prior to approving them. He also noted that, even if the permit is approved, the next request does not necessarily have approved. Arnie Stymest said to go ahead and automatically sent such permit applications to the Planning Board for their input, John Halter agreed. After the Planning Board's input, the road waiver must be signed before issuing the Building Permit.

Harry Power also noted that a lot of the equipment that was on Ken Holland's property has been moved to Lorraine Joslyn's property.

2. Angela Nicoletti - met with the board concerning improvements needed for drainage problems at Aten Road & North Shore Road. The existing culvert runoff dumps silt and road material into the Cove. The board met with Sally Ripley, Secretary, Tom Newcombe, Treasurer, Bob Mitchell, Water Quality committee and Phil Hamilton, all of the Granite Lake Association. They are requesting drainage improvements to North Shore Road and Aten Road. Their Association has funds available and SVE Engineering has estimated that 1-day to study the topography, find lot lines, learn peak runoff to existing culverts, etc to estimate water shed volume. The estimate is for \$7,000, which the Association has. SVE noted that the report would not be ready for the 20913 Town Warrant.

Problem areas are:

1. West Shore Road culvert
2. North Shore Road culvert too small
3. Aten Road culvert 100' up the road, is too small and they think the Aten Owner's Association will have to pay for that culvert improvement
4. A DES permit must be submitted to see if they have any funds available for the project. They noted that the DES helped fund the Watershed Management Plan.

Jim Coffey will look into a Hazard Mitigation Grant. It would be best for the Town to apply for that grant.

John Halter thought the Engineering study and labor and repair, should be included in the Warrant, not to exceed \$XXXXX with \$7,000 to be supplied by the Granite Lake Association. The warrant article needs to have a purpose that can be amended and/or pulled at Town Meeting.

John Coffey will meet with David Vaillancourt and Phil Hamilton to check out the problems in the area.

SIGNED/APPROVED:

1. Accounts Payable Manifest
2. Payroll Manifest

OLD BUSINESS:

1. Letter/email from Geoffrey Jones concerning trees in front of the Gould House. Mr. Jones is gathering bids to remove the 3 ancient Maple Trees in front of the Gould House. Amy Rokoszak reminded the board that the Building Committee has a report from the Keene Tree Service to clean up and feed the trees and she feels they should not be cut down. The board will ask Keene Tree Service for a copy of that report.
2. Letter from William Prigge, P.C., relative to the cemetery boundary line change - nothing has transpired since the last communication a while ago. Jim Coffey will call him.
3. SCT Engineering report - no action taken.
4. Letter from DOL closing the audit. Jim Coffey reported that the Department of Labor has closed the file, successfully completing the audit issues from April 9, 2012
5. Legal Correspondence-Jim Coffey reported a Deed and Mortgage have been recorded at the Cheshire County Registry of Deeds between the Willard Trust and Gordon Jennison.

NEW BUSINESS:

Request from Habitat for Humanity for Donation at 2013 Annual Meeting, with their Annual Report attached. The organization will be notified that a petition is needed to have this donation request placed on the Town Warrant. A sample will be sent to them.

Discuss procedures for appointment of selectman until the 2013 Annual Meeting. The Selectmen agreed that they need to fill the vacancy on the Board of Selectmen. That position will be in effect until the close of the Town Meeting, 2013. That position will then need to be filled by the voters. John Halter and Arnie Stymest will field names of interested people. They also agreed that the interim Selectman has to have knowledge of the Town and the workings of the Board.

Discuss 2013 Budget Schedule and Annual Report with Administrator - Dean Huber reported, for the Building Committee, of their work gathering a spreadsheet on all Town buildings and their needs for 5/10/20 years hence. Dick Briere said the Building Committee would be submitting a couple articles, on Town Building, for the Warrant. Paul Krampfert noted that there needs to be a fairly quick cleanup of the Gould House basement

in order to empty the rented storage trailer. Steve McGerty reported that Craig, at the Transfer Station, will set aside pallets for the boxes of books to be stored on until the Library Book Sale in July. Paul will talk to Craig.

The Selectmen announced that the meetings, during budget preparation, would be held every Monday.

Stoddard Historical Society loan of four historical photographs for use in the Gould House.

Letter of resignation from Deputy Town Clerk, Joan Read - John Halter moved and Arnie Stymest seconded to accept Joan's resignation, with regret and to recognize her 35 years of service to the Town. That recognition should be done in a meaningful way.

BTLA A-9 form for Stoddard Congregational Church - Selectmen acknowledged its receipt.

ADJOURNED: Arnie Stymest moved and John Halter seconded to adjourn at 8:35 PM, the board agreed.

Respectfully submitted,

Patricia E. Putnam

Administrative Assistant

Approved:

Arnold Stymest

John Halter

SELECTMEN'S MEETING

AGENDA

February 18, 2013

**Open the meeting with a moment of silence for the passing of Selectman Louis
GrandPre'**

APPOINTMENTS

7:00 Harry Power - 674:41 - Harry reminded the board that building permits that request building on a private road must be notified to the Planning Board.

7:15 Angela Nicoletti - improvements need for drainage at Aten Road &
North Shore Road

7:30 PJ - update on Steve Tarbox inspection visit

TO BE SIGNED/APPROVED

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2. Letter from William Prigge, P.C., relative to the cemetery boundary line change.
3. SCT Engineering report

4. Letter from DOL closing the audit.
5. Legal Correspondence-see Administrator

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Discuss 2013 Budget Schedule and Annual Report with Administrator

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OTHER CORRESPONDENCE

1. Town Meeting handbook