

SELECTMEN'S MEETING MINUTES

May 22, 2017

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Selection of Chairman, Planning Board Representative and any other organizational items necessary for the ensuing year: Charles Fosberry nominated Margo Santoro; Margo Santoro nominated Chris Madden. Margo Santoro did not want to be the chairman and Charles Fosberry withdrew his motion and seconded Margo Santoro's motion, the board approved Chris Madden as Chairman of the Selectboard. Chris Madden will also act as the Selectmen's representative to the Planning Board.

Attendees included Margo Santoro, Selectperson, Christopher Madden, Selectman Chairman, Charles Fosberry, Selectman, James Coffey, Town Administrator, Harry Power, Compliance Officer and Patricia Putnam, Administrative Assistant. Several members of the public were in attendance.

APPOINTMENTS:

7:10 PM Harry Power –

1. Tax Map # 422, Lot # 19 – Daniel & Kim Shawver, 980 Route 9, 34' X 40' Garage. Approved and Harry added a letter asking for the removal of junk vehicles on the property.
2. Tax Map # 137, Lot # 3, Alan Wetmore, 715 Granite Lake Road, replace piers, approved.
3. Tax Map # 139, Lot #3, Rufus & Joan Chaffee, 628 North Shore Road, concerning the upgrade of a garage. Mr. Chaffee wrote a letter to Harry indicating that they are merely cleaning up a former vehicle repair facility with upgraded windows, roof and doors. They are planning on using the building for storage and possibly a studio for Mrs. Chaffee. Harry Power is holding this issue for the complainant to appear at a Selectmen's meeting.
4. Tax Map # 120, Lot # 3, Casey Hayes, 67 Fox Run Road, storage of various pieces of lawn maintaining equipment and other items, Richard Sears, complainant, was sent a letter in March and has not sent a reply to Harry.

7:30 PM Chief McGerty

1. The Fire Department boat is too big and cumbersome. Chief McGerty would like to sell the boat and replace it with a smaller one. Because the boat is registered to the Town of Stoddard, he requested permission to sell it. Margo Santoro moved and Chris Madden seconded to give the money, from the sale, back to the Firemen's Association, which purchased the boat in the first place, the board approved. Margo Santoro moved and Chris Madden seconded to surplus the boat and let the Firemen's Association use the money to replace, the board approved.
2. The Fire Department has purchased an ID card printer. Chief McGerty wants to have all employees have ID cards.
3. The EKG/AED monitor is broken and not repairable. The Chief indicated that he has the funds in the present budget to replace it. The board agreed that he could replace it.
4. The state has issued concerns with the drainage pipe/catch basin the Fire Department installed to stop the water runoff from the station's roof. Chief McGerty will be meeting with Senator Ward to discuss the matter.

7:40 PM Linda Clark, MV Reg.

1. Issue a taxpayer a refund on Motor Vehicle Registration which was done through a dealer in Florida. The state has refunded their portion and Linda is asking the town to do the same. The board approved the refund.

2. Linda Clark requested a non-public session on June 12th to discuss personnel compensation.

7:50 PM David Vaillancourt, Discussion of Article 11, 2016 Town Meeting Special Road Article (\$8,000). Bill Steiniger, VP and Sally Ripley, Secretary of Granite Lake Association, Executive Committee, reviewed the presentation from last year, when asking for a Special Article to repair drainage issues into Granite Lake. Other problems placed the repairs called for in the Special Article until this spring and they were asking that the funds be encumbered and for David Vaillancourt to be instructed to begin the project.

Discussion ensued concerning the need to encumber the remaining funds in the Planning Board's Master Plan Update project too.

Margo Santoro moved and Chris Madden seconded to encumber up to \$5,000 for the Master Plan Update Project and \$8,000 for the Granite Lake special article until December 31, 2017, the board agreed.

9:03 PM Non-Public Session for Current Legal

Margo Santoro – Yes

Chris Madden – Yes

Charlie Fosberry – Yes

9:41 PM the board returned to public session.

Chris Madden moved and Margo Santoro seconded to seal the minutes indefinitely, the board approved.

SELECTMEN'S COMMENTS:

Margo Santoro said she had been attempting to have all departments produce job procedures and benefits guidelines to ensure consistency throughout the town for the past 2 years, since she has been on the board. Jim Coffey has this on his list of scheduled projects for the new year.

SIGNED/APPROVED:

1. BOS Board Meeting Minutes of May 8, 2017
 2. BOS Non-Public Minutes of May 8, 2017
 3. Timber Tax Warrant for Map 410, Lot 09.
 4. Timber Tax Warrant for Map 413, Lot 07.
 5. Notice of Intent to Cut Wood or Timber, Access is on Center Pond Road, consider need for road bond.
 6. DRA Form MS-232, Report of Appropriations Voted at Town Meeting.
 7. 2017, Issue 1, Property Tax Warrant.
 8. Account Payable Manifest
 9. Payroll Manifest
- All the above were signed

PUBLIC QUESTIONS & COMMENTS:

1. Jason Kovarik, ZBA Chairman questioned the legal fees charged to the ZBA. Jim Coffey assured him that the charges have been moved to the Executive budget.

OLD BUSINESS:

1. Discuss Street Light Changes and Chief McGerty's offer to assist with a conversion to 52W down to 15W LED lighting. Steve McGerty is offering to facilitate the replacement of street lights with LED fixtures. The first one will be placed at the Fire Station. The Chief will work to get the project completed. Noreen Durand and Ginger Saleski requested that the street light at

Island Pond be removed. Originally it was placed there to facilitate the Fire Department with filling of engines at night. This is no longer required because the present engines have lights to assist night filling requirements. The board agreed to remove that street light. The board also agreed to consider all the street lights to learn where some could be removed.

2. Letter from Harry Power to Rufus & Joan Chaffee – see above under Harry Power
3. Letter from Harry Power to James Curran – The Selectmen and Harry has approved Mr. Curran doing trash pickup on the Washington end of Highland Lake. He sent a letter to Nancy Curran, Tax Map # 102, Lot # 53 concerning various pieces of junk vehicles, etc. which need to be removed. Harry Power related that he has had problems with Mrs. Curran's property being littered with junk and that she had removed the items before. Harry Power is concerned that James Curran might use the property to place recyclable trash when he is picking up trash for the Washington Transfer Station. Harry will be keeping an eye on the situation.
4. Correspondence from Attorney Matthew Serge
5. Correspondence from David Cutter, already forwarded to Board, concerning Town Hall handrails for front stairs. The suggestions for handrail designs were reviewed and the board agreed to meet with Mr. Cutter at their meeting on June 12.
6. Letter from DES outlining correction needed to drain at the Stoddard Fire Station. See above under Chief McGerty,

NEW BUSINESS:

1. DES letter, Chief McGerty – see above under Chief McGerty
2. Discuss benefits of selecting an alternate source for electric power for the town. Chris Madden and Jim Coffey will meet with Eversource to learn what the Town can do to save on electricity costs.
3. Discuss with Administrator items to carry over from 2016-2017 FY
4. Discuss with Administrator future projects, including setting up for tax billing changes to accommodate the Aten Road Village District, communications improvements. Jim Coffey is planning on setting up a single IT Network and phone system for the Town and Hall and Gould House buildings. He is hoping to negotiate a faster internet connection for the network.
5. Letter from Harry Power to Attorney Matthew Serge
6. Letter from Stoddard Women's Fellowship – the letter indicates that the Fellowship is disbanding.
7. Invitation from the SWRPC to their Annual Meeting on June 20. – Margo Santoro and Chris Madden will be attending and Charlie Fosberry will check his schedule and let Pat Putnam know if he can attend.
8. Jim Coffey suggested that the board, the ZBA and the Planning Board and Atty. Matt Serge meet to get acquainted. The board agreed to meet with Atty. Serge on June 12, 2017 at 5:30 PM. The ZBA and Planning Board will be invited to attend.
9. Jim Coffey also suggested the board meet with Tammy Boyd-Jamison, the town assessor, to get to know her. The 5 year statistical update for all assessments is due in 2018 and Jim Coffey will be going out to bid this fall for the project to start in the spring of 2018.
10. Jim Coffey discussed bringing the lawn maintenance of the Town Hall and Gould House back to town employees. This would get a better job with weekly mowing, raking and weed wacking at a lower cost. The board approved the change.
11. Jim Coffey advised the board that he would be taking vacation from May 26 through June 6. He also will be taking additional vacation in late June into early July, exact dates to be scheduled.
12. Jim Coffey also discussed other special project type items he hopes to put into place during the next fiscal year, including complete job descriptions for all town employees,

standardizing assessing records to complete on-line interactive GIS and property information and re-coding assessing databases to accommodate the Aten Road village District for property tax billing. The Aten Road project must be completed by mid-August to allow for proper taxing on the fall tax bills.

OTHER CORRESPONDENCE:

1. Rick Olson, Field Representative for Mueller, Inc. sent an email praising the town's online property record cards. He finds them simple, easy to navigate with good measurements and square footages, all of which are needed to determine catastrophic insurance replacements costs for insurance policies.

ADJOURN: Chris Madden moved and Margo Santoro seconded to adjourn at 9:43 PM, the board agreed.

Respectfully submitted:

Patricia E. Putnam
Administrative Assistant

Approved:

Margo Santoro

Chris Madden

Charles Fosberry

SELECTMEN'S MEETING
AGENDA
May 22, 2017

PLEDGE OF ALLEGIANCE TO THE FLAG

Selection of Chairman, Planning Board Representative and any other organizational items necessary for the ensuing year.

APPOINTMENTS

7:10 PM Harry Power
7:30 PM Chief McGerty
7:40 PM Linda Clark, MV Reg. Issue
7:50 PM David Vaillancourt, Discussion of Article 11, 2016 Town Meeting Special Road Article.

Non-Public Session for Current Legal

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SELECTMEN'S ITEMS

MISC. CORRESPONDENCE