

SELECTMEN'S MEETING MINUTES

November 14, 2016

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included John Halter, Selectman Chair, Margo Santoro, Selectperson, James Coffey, Town Administrator, Harry Power, Compliance Officer and Patricia Putnam, Administrative Assistant. Joe Sarcione, Dean Huber and Doug Summerton were in attendance.

APPOINTMENTS:

7:00 - Harry Power –

1. Tax Map # 127, Lot # 37 – B. Scott & Diane Avera, 60 Penny Lane, has ZBA approval and a Shoreland Permit, replacing septic system and renovating building, approved
2. Tax Map # 105, Lot # 45 – Richard & Lynne Cavallero, 1216 Shedd Hill Road, build a pool shed, approved.

7:15 - Paul Crosby Andorra Forest – filed an intent to cut, approved. Plans reconstruction of a small dam holding a 4 acre pond – the board had no concerns. It was noted that no personal property would be in peril.

7:30 - Joseph Sarcione – Read a letter from the Sarcione Family requesting all fire equipment that has Shannon's name on it, to have the name removed within 2 weeks. He requested a letter with photos proving the same has been done. Margo Santoro moved and John Halter seconded to accept the letter and comply, the board approved.

SELECTMEN'S COMMENTS:

1. John Halter notified the board that he is planning on being in Florida for January, February and 1/2 of March. He will have equipment available to allow him to approve manifests. He expects his salary to be reduced by the 5 meetings he will miss. He does plan to do other Selectboard work, including signing documents electronically while away. If agreeable, he could attend meetings via Skype or some other such tool.

2. Margo Santoro notified the board that she will be away for the next meeting on November 28.

SIGNED/APPROVED:

1. BOS Board Meeting Minutes of October 31, 2016
2. AP Manifest
3. Notice of Intent to Cut Wood or Timber
4. Pistol Permit (1)

All the above were signed.

PUBLIC QUESTIONS & COMMENTS:

1. Dean Huber reported that the light bulb at pole # 31/118 is burned out. He asked if the town is paying for the light, answer, yes. Jim Coffey will inform Eversource of the problem.

2. Doug Summerton reported there is a safety hazard at the Marina Parking Lot, along the boat ramp, with a 6" to 8" ditch. He felt someone might fall and get hurt. Jim Coffey will have David Vaillancourt take a look at it.

OLD BUSINESS:

1. Payroll Policy Changes / Pay Intervals – Jim Coffey reported that he has come to an agreement with the New Hampshire Department of Labor to allow the Town to pay all employees bi-weekly with the exception of the Fire Department, which will be paid monthly. This does not include elected officials.
2. Discuss repair of Town Hall steps and foundation – Jim Coffey presented a proposal from

Cutter Construction to replace the steps on the front of the Town Hall, with a new foundation and granite steps for the estimate of \$9,100 and t- repair the foundation on the side of the Town Hall for an estimate of \$3,850. John Halter moved and Margo Santoro seconded to accept the proposal. Jim Coffey felt the project would be completed before winter. Dean Huber asked if the Granite would be damaged by salt for ice control. Jim Coffey didn't think so. A power washing at the end of the winter would assure it being undamaged. Doug Summerton asked if this is an emergency or planned repair. Margo Santoro related that is has been a planned replacement of the steps, with temporary repairs being done before last winter.

NEW BUSINESS:

1. November 25, Office Policy – a detailed discussion was held with the conclusion that the town office will be open the day after Thanksgiving.
2. Request from Attorney Bradley to have Attorney Gary Kinyon handle the Holland/Wilder case and trial. Margo Santoro expressed concern that the town would be billed for the time it takes Atty. Kinyon to get up to speed on the case. Jim Coffey will relate her concern to Sam Bradley.
3. 2017 Budget Request from SWCS – early request due to most Towns starting their budget process. The requested amount is \$804. Which is about what it was this year.
4. Dam Application for Andorra Forest – see Paul Crosby appointment above,
5. Letter to Chief McGerty from DES – Jim Coffey reported that someone had reported work being done on the Fire Station Grounds without a wetlands permit. Chief McGerty will meet with the inspector when required.
6. Discuss Division of Forest & Lands Recommendation for Stoddard Forest Fire Warden. Jim Coffey announced that Randy Weaver will be the new Stoddard Forest Fire Warden. John Halter moved and Margo Santoro seconded to accept the appointment, the board approved.
7. Shoreland Application for 425 Treelyn Road – Margo Santoro looked over the application and would be surprised if it is approved due to building out close to the water.

OTHER CORRESPONDENCE:

1. Notice from Primex of availability for low cost insurance coverage of private events held on municipal property. Jim Coffey related that Primex has a plan called a Tulip Program where private renters of the Town Facilities can purchase insurance at a reasonable price. Interested parties can contact Jim Coffey for further information.
2. Invite from Cheshire Village
3. Notice of NHMA Annual Meeting
4. Tattersall Proposal Acceptance for external power connection for Town Hall.
5. Notice of Forest Laws Workshop

ADJOURN: Margo Santoro moved and John Halter seconded to adjourn at 8:40, the board agreed.

Respectfully submitted:

Patricia E. Putnam
Administrative Assistant

Approved:

John Halter

Margo Santoro

**SELECTMEN'S MEETING
AGENDA
NOVEMBER 14, 2016**

PLEDGE OF ALLEGIANCE TO THE FLAG

APPOINTMENTS

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- 7:30 - Joseph Sarcione - Letter

TO BE SIGNED/APPROVED

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SELECTMEN'S ITEMS

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