

SELECTMEN'S MEETING MINUTES

May 26, 2020

The meeting opened at 7:00 PM via Zoom.

Attendees included Christopher Madden, Chairman of Selectmen, Charles Fosberry, Selectman, Robert Fee, Selectman, Michelle Pong, Town Administrator, Harry Power, Compliance Officer and Patricia Putnam, Administrative Assistant. Several members of the public were in attendance.

APPOINTMENTS:

Harry Power – Building Permits

1. Tax Map # 123, Lot # 09, James & Beverly Cardoza, 67 Champney Road, new house – approved.
2. Tax Map # 106, Lot # 05, Jonathan & Cheryl Ibarra, Wood Lot Lane, new house, garage and shed, approved.
3. Tax Map # 408, Lot # 19, David Mooney, 16 Doe Road, built a shed without a building permit – approved.

Karen Bell – Trustee of Trust Funds Issues

1. Karen reported that she can no longer serve on the Trustee of Trust Funds board due to her becoming Tax Collector. She has found that David Lesser is willing to serve in that capacity. The Selectmen told her that he would have to be placed on the Ballot to be elected for the remaining year of her term. He would then have to run for a 3 year term. Karen will place him on the ballot.
2. Karen reported that she is still working on completing the MS 9 & MS 10 forms. She will be contacting someone at the state for assistance.
3. The Bond Issues for the Kings Highway project and the Fire Vehicle need to have Yes/No ballots for each for the voters to use to vote. Karen will get them produced.
4. Karen asked if the \$4,000 in unanticipated funds was still available for her office renovations. Answer was yes. She wanted to know if she could use any unexpended Tax Collector and Town Clerk budget funds to help cover the renovations. The board agreed to allow this.

SELECTMEN'S COMMENTS:

1. Charlie Fosberry asked about the Fire Department Vehicles – he reported that the department's web site indicated there are 26 Fire Fighters of which 17 are fire fighters, 4 are medics and 2 are paramedics.

SIGNED/APPROVED:

1. Accounts Payable Manifest
2. Minutes May 11, 2020 –
3. King's Highway Bond Hearing
4. Fire Vehicle Bond Hearing
5. Budget Hearing
6. Regular Meeting
7. Cemetery Deed to Lot
8. Letter of Agreement for Assessing Services
9. Town Meeting Warrant – Approved at previous meeting

All the above were signed.

PUBLIC QUESTIONS & COMMENTS:

OLD BUSINESS:

1. Covid-19 issues – The board held an extensive discussion on the dates and locations for voting and deliberative session Town Meeting. The board consulted with Moderator Eaton on the ability to move the voting to June 23 and the deliberative session to June 27. Moderator Eaton wants to have the dates held for now until he sees what the Governor announces next. The following will remain as established for now.
 1. Office Closure until June 15th
 2. Election Day protocols
 3. Town Meeting options
 4. Other -The September Republican Primary is scheduled for September 8th and the National Election is in November. The board thought the school would be closed the night before those elections to facilitate cleaning the room and considered paying the school custodian for his services.
2. Purchasing/Travel Policy – The board reviewed the policy and Chris Madden moved and Bob Fee seconded to accept the policy as written for now, the board approved. The board requested Michelle Pong to produce an updated policy, with 3 separate policies, as the Attorney suggested, at a future date.
3. The board decided to hold another meeting on June 1 @ 7:00 to discuss election issues only.

NEW BUSINESS:

1. Membership to Northeast Resource Recovery Association –It is mostly for the town to do its own recycling. That would require trucking materials and the town doesn't have a highway department that can handle that. The board decided not to join this association.
2. Town Priorities moving into new fiscal year – The board wishes to have Michelle Pong to work on priorities like, set up job descriptions, work on the purchase/travel policies, create common emails for all staff, project upcoming repairs that are needed to various town buildings, upgrade computers and explore ways to save money at the Transfer Station.
3. NH Audubon request for tax exemption – for A-9 and A-12. Chris Madden moved and Bob Fee seconded to accept the application, even if it is late, due to the office being closed and certified letters being held at the Post Office until someone can go and pick them up.
4. Log Cabin Road issues – Bob Fee submitted an issue with Log Cabin Road, which ends at Kings Highway, being used by OHRVs. The snowmobiles are running over the frozen beaver ponds with no damage but in the warm weather, the OHRVs are damaging private person's upgrade to the road to allow him access to his residence on the Class VI Road (Kings Highway). The Town would have to decide if OHRV are to be allowed on select Class VI highways.
5. Tax Payment Arrangement – Non-public session –
 1. Session # 1 - 8:40 PM – the board moved to a Non-Public Session
Chris Madden – Yes
Bob Fee – Yes
Charlie Fosberry – Yes
At 8:52 PM, the board came out of the Non-Public Session and Chris Madden moved and Bob Fee seconded to seal the minutes indefinitely. – the board agreed.
 2. Session #2 – 8:52 PM the board moved to a Non-Public Session

Chris Madden – Yes

Bob Fee – Yes

Charlie Fosberry – Yes

At 9:03 PM, the board came out of the Non-Public Session and Chris Madden moved and Bob Fee seconded to seal the minutes indefinitely, the board agreed.

OTHER CORRESPONDENCE: None

ADJOURN: Chris Madden moved and Bob Fee seconded to adjourn at 9:04, the Board agreed.

Respectfully submitted:

Patricia E. Putnam
Administrative Assistant

Approved:

Charles Fosberry

Christopher Madden

Robert Fee

SELECTMEN'S MEETING
AGENDA
May 26, 2020
7:00 pm

Join Zoom Meeting
<https://us02web.zoom.us/j/89039640269>

Meeting ID: **890 3964 0269**
One tap mobile
+13126266799,,89039640269# US (Chicago)
+16465588656,,89039640269# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago) +1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown) +1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma)
Meeting ID: **890 3964 0269**

Find your local number: <https://us02web.zoom.us/j/89039640269>

APPOINTMENTS

Harry Power

Permits: James and Beverly Cardoza – new dwelling
 Jonathan and Cheryl Ibarra – Tax map S-406 lot 106-05

Karen Bell Trustee of Trusts – MS-9 & 10 – Appointed positions

TO BE SIGNED/APPROVED

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2. Purchasing/Travel Policy

NEW BUSINESS

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7. Town Priorities moving into new fiscal year
8. NH Audubon request for tax exemption – for A-9 and A-12

9. Log Cabin Road issues

10. Tax Payment Arrangement – Non-public session

MISC. CORRESPONDENCE