

## **SELECTMEN'S MEETING MINUTES**

June 24, 2019

The meeting opened at 7:00 PM with the Pledge of Allegiance.

Attendees included Christopher Madden, Chairman of Selectmen, Charles Fosberry, Selectman, Robert Fee, Selectman, James Coffey, Town Administrator, Harry Power, Compliance Officer and Patricia Putnam, Administrative Assistant. Several members of the public were in attendance.

### **APPOINTMENTS:**

7:00 Harry Power, Permits

1. Harry said that Jim Pollock had reported that Monadnock Boat Store is using the Transfer Station – against Transfer Station Policy as they are a commercial enterprise. Jim Coffey will contact Waste Management and Monadnock Boat Store about the violation.

2. Tax Map # 126, Lot # 12 – Carmine & Dorothy Arpino, 1025 Route 123 North, Deck with roof and 10 X 12 shed – both building permits were after the fact, approved both.

3. Tax Map # 408, Lot # 03 – Sampson Bodnar & Joanna Schinler, 3846 Route 123 North, partial dormer on second floor – west side, approved.

4. Tax Map # 408, Lot # 4 – Howard & Michelle Ballinger, 3780 Route 123 North, removing garage and building ADU, approved.

5. Tax Map # 128, Lot # 16 - Jessica & Stephanie Merrill, 1390 Route 123 North, metal shed, approved.

6. Tax Map # 105, Lot # 02 – John & Barbara Lemanski, 1163 Shedd Hill Road, rebuild existing house, approved

7:30 Karen Bell – met to discuss the staffing of her office. She reported that Patricia Marotta is working out well and she will send her to Concord to have the required training to register vehicles. Karen also reported that she is hiring Deborah McGerty, probably to be her deputy, after Deborah has worked out her notice with Marlborough. Deborah will be working Tuesdays for the time being and will earn the same rate that she is being paid for Deputy Tax Collector.

Karen said she needs to rearrange her office and wants to replace the 2 desks with a counter to better be able to have printers and other equipment handy. She wants to move the filing cabinets out of the office and place them in the area outside the bathrooms for the time being. Eventually Jim Coffey will have them moved to the Gould House Basement, which is being cleaned up.

Karen also said she would like to be included in the planning for the Town Clerk/Tax Collector position, which will happen next May.

### **SELECTMEN'S COMMENTS:**

Bob Fee asked Jim Coffey to send Frank Stuckey a letter of thanks for the effort he had made to keep the flags flying on telephone poles along Route 123 North.

### **SIGNED/APPROVED:**

1. Accounts Payable Manifest
2. Minutes of June 10, 2019
3. Keene Intercept Agreement (sign second copy)
4. Use of Town Hall by Stoddard Fire Department for Olde Home Days
5. Payroll Change Authorizations for July 1, 2019
6. Raffle Permit – Hidden Lake for an ATV

All the above were signed.

#### PUBLIC QUESTIONS & COMMENTS:

1. Chief McGerty showed the board the new Fire/Rescue Sign and said it would probably be hung this week on the Fire Station.

Jim Coffey asked the Chief when the boat would be ready for rescue missions and when will the list of licensed operators be available. The Chief thought he would be notifying SW Mutual Aid within a couple weeks to have the boat available for mutual response.

Jim Coffey said he has spoken to the fence company re: Transfer Station gate and is still waiting on a schedule.

#### OLD BUSINESS:

1. Letter from Harry Power to Matt Serge concerning Patricia Gallant property – see #3 below.
2. Fire Department portable pump request – Chief McGerty and Selectman Fosberry are working on the exact pump to purchase.
3. Letter from Code Enforcement Officer to owners of Tax Map # 101, Lot # 19 addressing excessive trash and waste on property. Harry wrote Patricia Gallant about the problem and she has promised to try to get it cleaned up. Harry will check the property in about 3 more weeks.

#### NEW BUSINESS:

1. Raffle Permit procedures – Jim Coffey reported that it is necessary to have a raffle permit if the raffle is to be held over several days. He created a permit form for this purpose.
2. Improvements for Stoddard Employee Safety Program – Jim Coffey reported that if the town has more than 14 employees, there must be an Employee Safety Program created and that committee should meet quarterly. He is suggesting 3 management and 3 non-management members make up the committee. Charlie Fosberry agreed to serve on the committee as the Selectmen's representative. Jim will contact the Library, Police Department and Fire Department for input on their representatives to the committee.
3. Encumber 2018-2019 funds for Shedd Hill Road project – Chris Madden moved and Charlie Fosberry seconded to encumber the remaining funds from the Shedd Hill Road Project, the board approved. Jim Coffey said the funds from this encumbrance, along with this year's budget will be used to complete the project and David Vaillancourt has said the project will begin this week. Bob Fee asked for patching of holes on Kings Highway be completed while the contractor is in town.
4. Discuss proposal from Town Administrator for meeting procedures to address persons with self-control issues. Jim was thinking an imaginary line which the public should not cross. Jim Coffey will draw up a policy to indicate where the public should remain unless they are invited to approach the table.
5. Health Complaint for 1022 Route 123 North (Bank Owned) – Jim Coffey has contacted J P Morgan, owner and their Mortgage Contracting Services concerning the condition of the parcel and buildings. The Mortgage Contracting Services representative reported that they had the lawn mowed, the lock to the back door replaced and plan to remove the

garbage from the Garage by next Monday.

6. Health/Sewerage Complaint Map 137, Lot 34-See Letters – Jim Coffey has written letters to two home owners concerning the lack of pumping records for their sealed septic tank systems. One of the letters was directed to the person placing the complaint due to their parcel also having a sealed septic tank and the town has not received the pumping records for their system.
7. Proposed naming of a private road – Anita Pelletier has requested a private road, which runs from Valley Road extension south to Log Cabin Road, be named "Frank's Way" after a relative who passed away from cancer. Steve McGerty suggested that changing the names several other roads, which are confusing (example Old Forest Road, could be considered at the same public hearing. The board set July 22, 2019 to hold the required public hearing for this naming and any other changes that the Board might wish to consider.

OTHER CORRESPONDENCE:

1. Report of Tax Collector's Lien

ADJOURN: Bob Fee moved and Chris Madden seconded to adjourn at 8:03, the board agreed.

Respectfully submitted:

Patricia E. Putnam  
Administrative Assistant

Approved:

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Charles Fosberry

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Christopher Madden

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Robert Fee

**SELECTMEN'S MEETING  
AGENDA  
June 24, 2019**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPOINTMENTS**

7:00 Harry Power, Permits  
7:30 Karen Bell

**TO BE SIGNED/APPROVED**

1. Accounts Payable Manifest
2. Minutes of June 10, 2019
3. Keene Intercept Agreement (sign second copy)
4. Use of Town Hall by Stoddard Fire Department for Olde Home Days
5. Payroll Change Authorizations for July 1, 2019
6. Raffle Permit

**OLD BUSINESS**

1. Letter from Harry Power to Matt Serge
2. Fire Department portable pump request
3. Letter from Code Enforcement Officer to owners of Map 101, Lot 40 addressing excessive trash and waste on property.

**NEW BUSINESS**

1. Raffle Permit procedures & application
2. Improvements for Stoddard Employee Safety Program
3. Encumber 2018-2019 funds for Shedd Hill Road project
4. Discuss proposal from Town Administrator for meeting procedures to address persons with self-control issues.
5. Health Complaint for 1022 Route 123 North (Bank Owned)
6. Health/Sewerage Complaint Map 137, Lot 34-See Letters
7. Proposed naming of a private road

**MISC. CORRESPONDENCE**

1. Report of Tax Collector's Lien