

BOARD OF SELECTMEN'S MINUTES

MARCH 19, 2018

The meeting opened at 7:00 P.M.

Members Present: Chairman Madden and Selectman Fosberry. Selectman Santoro was excused.

Others Present: Town Administrator James Coffey, Town Clerk Linda Clark and Fire Chief McGerty.

Linda Clark began by explaining the changes in the proposed budget from the existing one. For 2018-2019 the charges for internet service will be removed due to the creation of a single network for the the Town Hall and the Gould House, with a single internet connection. This will save about \$600 per year. The telephone charges will be consolidated with the Executive/Administrative budget and all lines will be shared between the two buildings. This allowed for the removal of two lines.

There are expected minor increases in postage and office supplies and payroll. This budget proposal contains a four percent increase for the Town Clerk. Data and software upgrades also show a significant decrease due to the one time purchase of software in the current budget.

Linda went on to explain that the new software should be ready for implementation the first business day in April. This will simplify the accounting procedures and allow for future improvements. One of the improvements is electronic registration for renewals. Doing this will save the public from traveling to the Town Hall and can be done at anytime. The effort necessary by the Clerk's office to complete the online renewal can make better use of their time.

The Board tentatively approved the budget request of \$48,730. The prior year was \$54,440.

The next budget discussed was Elections. This budget varies greatly depending on the number of elections. Jim Coffey explained that the current budget only addresses our Town Meeting but next year we have a September primary and the November general election in addition to the Town Meeting. The Board tentatively approved \$11,533 for 2018-2019.

During the meeting Chief McGerty mentioned that Brian Michaud and Randy Weaver would be in to present the Fire Department's request for articles relating to a fire boat, Carbon Dioxide monitor and chest compression device at the next meeting on March 26.

At 7:52 Linda Clark requested a non-public session under RSA 91-A:3 II, (a) and (c)
Motion by Chairman Madden, seconded by Selectman Fosberry to enter non-public session.
Role call vote: Madden-yes, Fosberry-yes.

At 8:30 the Board returned to public session. Selectman Fosberry moved to indefinitely seal the minutes, seconded by Chairman Madden. Voted 2-0 to seal the minutes.

There was brief discussion during the meeting relating to better controlling the thermostat(s) in the town Hall with Selectmen Fosberry suggesting that we have a thermostat with a timer working in conjunction with one that is inaccessible by the public. Jim Coffey will look into this.

Respectfully submitted,

James Coffey, Town Administrator

Approved

Chris Madden, Chairman

Charles Fosberry, Selectman