**Davis Public Library Board of Trustees Meeting**

**Meeting Date:** January 16, 2019

**Present:** Alexia Currie, Geri Bailey, Lauren Rettig, Margo Santoro

**Meeting called to order at** 1:00 p.m. **by** Geri

**Correspondence:** No correspondence.

**Minutes:** Approved November minutes.

**Treasurer’s Report:** Presented by Treasurer. Approved.

**Librarian Report:**

* Lauren presented Librarian Report.

**Old Business:**

* Stonewall repair put off to spring.
* Gazebo Ramp, temporary one seems to be best bet. Defer to Feb.
* Flooding at front door defer to February.
* Cataloguing status. Going well, most of children’s done. Martha still has hours allocated to project. Estimated completion for children’s catalog should be end of February.
* We further discussed possibility of holding a café hour at DPL. Pick up Saturday newspaper from Mill Village for café. Starting February, open to name suggestions from attendees of first café.
* No problems reported from current hours. Continue same times.

**New Business:**

* Goal is to increase number of programs by 2 and therefore increase the budget accordingly.
* Nameplates discussed for library staff.
* Lauren to notify WMUR for cancellations of programs due to weather
* We reviewed the first draft of the proposed budget. Heat, dues and payroll proposed changes still need additional input.
* Lexie will manage the draft budget.
* Holiday schedule 2019 Labor Day and Christmas. 2020 New Year’s Day and Memorial Day.
* In February Lauren will submit information for annual report.

**Meeting adjourned:** 3:25 p.m.

**Next meeting date:** February 20, 2019

**Margo Santoro, Secretary**