

## **Friends of the Davis Public Library**

### **Minutes of the November 10, 2015, meeting**

**In attendance:** President Angel Nicoletti, Vice President Dave Ferner, Secretary Leigh Fosberry, Treasurer Alexia Currie, Member at Large Dick Scofield, Library Director Lauren Rettig, Trustee Liaison Frankie Scofield, and Sally Ripley.

**Call to order:** The meeting was called to order at 2:02 p.m. in the library

#### **Librarian's Report:**

Lauren gave updates on the purchases for the USDA, Putnam, and Clif grants. Bonnie Cohn is currently working on a second USDA grant application.

When the shelving is complete, we will need volunteers to shelve the books, alphabetize the audio books and DVD collection, move the items we have in storage to the library, organize our book storage, etc. Tentative dates when volunteers are needed are Tuesday, November 17, and Thursday, November 19, starting at 9 a.m. Lauren will email us to confirm. We will have a 'soft' opening as soon as the shelves are completed.

**Approval of Minutes:** The minutes of the October 13th meeting were approved.

#### **Treasurer's Report:**

Conflict of Interest form was signed and copies were made for each member of the board. FODPL membership to date is 93 members following the October Newsletter.

The treasurer's report was approved.

The board reviewed the past few fiscal years spending and estimated what to fund for the rest of this fiscal year and targeted what amount to have in the treasury at the end of the fiscal year.

**Addition Update:** A contract was signed with Jerry Allen who has begun the millwork. His contract will be paid out of the capital campaign donations. One more meeting with Ingram Construction is scheduled.

**Signs – Restroom; Outdoor Display Sign:** The restroom sign is in and Dick Scofield will mount it on the door according to ADA requirements. Dick will also print and laminate a sign for the old front door to say "Please use side entrance." This spring we'll have a flower pot on that entrance as well as the sign. It was decided that the decisions about the design and who will build the exterior sign should be up to the trustees and director. Lauren has a design sketch and estimate from Joe Sarcione; Keene SignWorx is another possible vendor. Upon motion made and seconded, it was unanimously voted that the Friends of the Library will fund the cost of the sign up to a specific amount that will be disclosed to the trustees..

**Book Pal Program** will run Feb. 29<sup>th</sup> through April 6<sup>th</sup>. Used books will be purchased this year because of the large number of copies needed and because they are only available in hard copy. The treasurer will begin purchasing the used books.

**Next Meeting and Adjournment** – The next meeting will be December 8, 2 p.m. at the library. The meeting adjourned at 3:34 p.m.

Leigh Fosberry, Secretary