

Stoddard Planning Board
Minor Subdivision Application Checklist

Checklist of items necessary for submission of a completed application sufficient to invoke jurisdiction to obtain subdivision approval.

When all of the items on this checklist have been received, or waived, in addition to other subdivision requirements, this will constitute a completed application to allow the board to proceed with consideration and to make an informed decision. No receipts of a completed application will be issued until all items on the checklist have been submitted and all subdivision requirements have been complied with. Acceptance of a completed application and notice to the applicant, abutters and the public shall be as required in RFS 676:4.

Applicant's name, Tax Map and Lot # _____

Checklist Item	Date Submitted	Date Waived
1. Lots meet zoning requirements	_____	_____
2. Test pits located on plat	_____	_____
3. 4000 sq. ft. leachfield areas located on plat	_____	_____
4. Contour map 1' to 20'	* _____	_____
5. Road class showing required frontage	_____	_____
6. ROWs and easements shown on plat	_____	_____
7. Location of all existing survey markers	_____	_____
8. Proposed new utility locations, if any	* _____	_____
9. Required plat dimension & copies provided	_____	_____
10. Abutters names & addresses provided	_____	_____
11. Subdivision street grading & drainage plan	* _____	_____
12. All town, state & federal approvals needed Prior to plat approval	_____	_____
13. Proposed estimates of road, drainage & site work Costs	_____	_____
14. All fees paid to the town	_____	_____
15. Natural & manmade features	* _____	_____
16. Private covenants shown on plat	* _____	_____
17. Site Visit	* _____	_____

*An item which may be waived at the option of the Planning Board

NOTE: This checklist may not contain all required subdivision submission items.

Signature and date of the Planning Board Chairman:

Signed _____ Date _____