Davis Public Library

 Stoddard, NH

 Board of Trustees

Date: July 10, 2019

Type of Meeting: Regular Monthly meeting

Time: 1PM

Present: Angel Nicoletti, Lexie Currie, Inga Cullen

Absent: Margo Santoro, Secretary; Geri Bailey, Alternate.

1. Call to Order at 1PM
2. Attendees: Angel Nicoletti, Lexie Currie, Inga Cullen. Agenda approved.
3. Minutes of June meeting approved with th correction that Angel Nicoletti

 Was present.

1. Correspondence – none.
2. No public present
3. Reports
4. Financial Report approved. Lexie, as scheduled, sent a letter to the

 Town Administrator requesting the $11,750 approved at the May

 Town meeting for the Davis Library for FY 2020.

1. Library Director – numbers on all data collection points were up

 this June compared with last June except for in-house checkouts which

 may be attributed to Inga orienting herself to her new position. Yoga

 attendance totaled 33; Science Tellers attendance at TH was

 at 16 was less than expected. A Planetarium program is planned in

 July. It was decided that the Library does not have the space for a

 a bookshelf offered to the DPL by a patron.

 3. Action Items Review

 a. Motion by Angel, second by Lexie to accept Brian Wakeman’s

 estimate of $150 to do the book shelf painting. Inga will contact

 him.

b Gazebo ramp has been delivered and paid for.

1. Front door flooding not yet addressed. Angel to have Jim and Bob

 assess the area for a solution.

1. Movie license – Inga will ask the Friends to pay for it, if she

 determines that there are not too many limitations for use.

 Marketing- Inga made a template for publicity coordination of

 programs.

1. Lawn Improvement – Inga and Lexie asked David Lesser for his

 advice. He put fertilizer on. Angel will put lawn improvement on

 the Calendar.

1. Little Free Libraries – Jan McGonagle sent a picture of the “Little

 Library” she will purchase and install once a site is chosen. The BOS

 told Jim they are against having it at Island Pond b/c of boat and

 car traffic and liability.

1. The cost for Inga to become a Notary is $75. Inga will find out

 how much the stamp costs.

1. Jim didn’t know off-hand when Tattersal changes the Town batteries.

 Angel will call Tattersal for the schedule so we can put it on the DPL

 Calendar.

4. Old Business

 a. Rules of Procedure adopted as drafted by Lexie. Motion by Angel,

 second by Lexie.

 b. Library Volunteer policy reviewed and approved as updated in 2010.

 Motion by Angel, second Lexie.

 c. Resources for visually impaired patrons- deferred until October.

5. New BusinessI

 a. Improvements List reviewed. Lawn improvement to be added to the

 Calendar. Inga to type and distribute.

 b. Library Website – Inga has spoken with website designer, Fiona

 Hudson who advises a custom website which will cost $150/year to

 maintain . Cost includes the domain name. She estimates she could

 develop the website in about 20-25 hours charging $25/hour. Inga

 will distribute the proposal for review at the August meeting.

6. Announcements- none.

7. Next meeting – August 21st.

8. Adjourned at 3:50p

Submitted by Angel Nicoletti

Action Items and Directives

1. Ask Brian Wakeman to paint the bookshelves - Inga.
2. Speak to Jan about different site for Little Free Library- Angel.
3. Distribute website proposal to Trustees.- Inga Put website proposal on August agenda – Angel
4. Retype and distribute Improvements List – Inga
5. Type updated Volunteer policy – Lexie.
6. Put monthly Trustee meetings on the Town Calendar. – Inga
7. Put Tattersal battery changes on DPL Calendar-Angel

Motions

1. Accept brian Wakeman’s Bookshelf painting estimate of $150.

 Motion by Angel, Second by Lexie.

1. Rules of Procedure adopted as drafted. Motion by Angel, second by Lexie.
2. Volunteer policy accepted as amended in 2010. Motion by Angel, second

 Lexie.