

# Meeting of Davis Public Library Trustees

Submitted by gsaleski on Wed, 06/13/2012 - 8:01pm.

June 13, 2012

Meeting of Davis Public Library Trustees

Stoddard, NH

Draft

The meeting was called to order at 8:01 pm. Present were Sarah Galligan, Director; Ginger Saleski, Chair; Donna Hamilton, Treasurer; Agnes Yocono, alternate; and Karen Van Kuren, newly elected secretary. This was Karen's first meeting replacing former secretary, Claire Costin. The agenda was accepted. Ginger moved to accept minutes from May meeting as written. Motion passed.

The next meeting is set for July 11 at 8:00 pm.

Sarah being the director and this being her first meeting had no director's report. She currently has the library debit card given to her by Kelly. Ginger said and all agreed the trustees should have a second card so that they can purchase items needed for the library. Now we have to purchase items with our own money and get reimbursed.

The trustees discussed the new library hours for Fridays. Library will be open on Fridays from 5:00-7:00 pm starting July 6. Ginger will call Carol Clark to put on the town calendar.

The trustees mentioned that Leigh Fosberry doing picking up and returning the books for the ILL. Leigh is also running the Book club and is doing a great service to the library and the director.

Sarah is working on the Summer Reading Program and is taking flyers to announce the beginning of the program to the children.

The price for internet services from Fairpoint went up. The library budgeted \$230 for the year however; Fairpoint is now charging \$44 per month. These increases were not mentioned prior to our budget approval for the year. We are hoping by watching our other expenses we can compensate for the additional charge.

The trustees are waiting for Jesse Pollock to give an estimate on painting and sealing the chimney.

Donna informed us that the town treasurer paid for the safety check of our fire extinguisher from the funds left with town to pay for our utilities. This payment did not come out of our account "Misc. Cataloging" that the treasurer wrote on our copy of the bill. This expense will not show on our portion of the budget expenditures since we did not spend this money from our account.

It was decided that if any money is left at the end of the fiscal year we will buy window fans for the library.

All items from the Department of Labor report have been taken care of. The EXIT signs have been illuminated, the closet has been cleaned out and the director's work space has been changed with new furniture giving her more space and storage. The Friends of Library paid for this expense. In addition an electrician was hired by the trustees to add extra electrical sockets in the office and extra breakers for the load of all the electronics.

On June 30 at 9:00 am Karen, Ginger, Donna, Agnes, and Sarah will go to the bank to get Karen and Sarah's names put on the account.

Motion to adjourn was made by Ginger, seconded by Donna. Motion passed.  
Meeting adjourned at 9:00 pm

Respectfully submitted, Karen Van Kuren, Secretary