

Davis Public Library Trustees Meeting

Submitted by gsaleski on Wed, 08/10/2011 - 3:30am.

Davis Public Library Trustees

Meeting

August 9, 2011

DRAFT

The meeting was called to order at 8:49AM. Present were Ginger Saleski, Chair; Donna Hamilton, Treasurer; Claire Costin, Secretary, and Kelly Taylor, Director. The next meeting date was corrected to read as September 13. The following additions to the agenda were, under New Business, Update E-mail and mailing addresses, discuss Reads to Go problems, and our attendance at the upcoming NHLTA conference. Donna moved and Claire seconded approval of the agenda as corrected. Ginger moved approval of the minutes of the July 12 meeting, Donna seconded. Minutes approved. Motion was made by Claire and seconded by Donna that the minutes of the closed session of July 12 be approved. Minutes were approved and sealed.

Ginger presented the Financial Report. She has received a check from the Town of \$5,725 which has been deposited. Also received was \$50. representing a rebate from Hewlett Packard. She explained the CDs to Donna, also the reports

which must be filed with the Town of Stoddard and the State of New Hampshire at the end of each fiscal year.

Kelly presented the Library Director's Report. Patronage of the library has increased greatly -- she issued 30 new membership cards in July! -- with a total of 205 adults, 83 children and 25 young adults for the month. Users of WiFi are not included in the numbers, but a large number of cars in the parking lot has been observed.

Kelly presented a revised policy for patrons borrowing Nooks and will work on a policy for use of the MP3 players and the projector. These will be sent to us on line for viewing and approval, to be voted on by phone in accordance with the open agenda rule.

An end of summer party for the reading program is on hold due to weather interruptions, and the money has been deposited. It has been suggested that the library install an air conditioner. After some discussion, it was decided that a window fan would work for now.

In streamlining the process of choosing and searching out books for the book club, Kelly will print titles, reviews and recommendations to distribute to book club members and enlist a volunteer to call libraries to track down the books.

Cataloging is continuing to progress. Winter hours will begin September 3: Saturday 10:00 – 12:00; Monday and Wednesday 3:30 – 7:00 and Tuesday 10:00 – 2:00.

Kelly informed us of a website which reports on a recent visit to Davis Public Library by Todd Wheeler who visits and reports on libraries: Todd-Wheeler.com/three_to_the_north. We look good!

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After reviewing the policy which Kelly revised for the use of Nooks, Ginger made a motion to accept, Donna seconded, motion passed unanimously.

All trustees will attend the NHLTA Orientation Workshop in Newport on Tuesday, September 20.

Discussion regarding writing a letter to apply for the copier/fax/printer/scanner to be given away by the NHLTA was held, and the decision was made to plan for a replacement which would better suit our needs and space allotment.

Thanks to Ginger and Ed Saleski the library has lovely new notepaper. The notes have a very nice picture of the library on the front and are of an impressive size and good quality stock. Perfect for thank you notes to those who gift to the library.

A brief discussion regarding capital improvement was held, to be continued.

Motion to adjourn by Claire, seconded by Donna. Motion

passed unanimously. Meeting adjourned 10:20.

Respectfully submitted, Claire Costin