

Davis Public Library Trustee Meeting
Stoddard, NH
August 26, 2014

1) Call to order at 3:13pm

a. Roll call, trustees, director, guests present: Donna Hamilton-Treasurer, Geri Bailey-Chair, Frankie Scofield-Secretary, Lauren Rettig-Library Director, and guests Bonnie Cohn and Angel Nicoletti.

b. Approval of minutes of previous meeting, accepted with two small corrections: We have 'two' small trusts for the library, not three. Also, we had to postpone our monthly meeting to August 26, no held on August 19th.

c. Correspondence: None

2) Reports

a. Treasurer: Donna gave report on balances in our accounts. Also, Town of Stoddard and Jim Coffey gave us permission to keep our small overage from last fiscal year.

b. Library Director: Lauren gave her report on number of patrons for July: Patrons 423, items 371, computer 93, new 10, art class 34, summer reading 41 and the event held at the school was 20. Lauren sent a 'Thank You' note to the Fleming's. New volunteer: Hanna Turcott, and Gae Borland still helping out. We have a new gnome garden and the children also turned in their summer reading reports. All in all, the summer programs were a great success.

c. Addition Committee: Frankie gave short report on addition committee updates and next meeting date is September 8th at 1:00pm, at the library.

3) Action items: needing motions and votes: See change in Winter Hours.

4) Old or unfinished business:

Frankie brought up the idea to have the Trustees type up a 'Confidentiality Statement' that would be signed by any volunteers, employees, and Trustees, for use within the library, protecting patrons demographic information and reading habits. From all reading material from the NHLTA, there does not seem to be any information stopping Trustees for filling in for the Librarian, except that Trustees shall not be paid. Ginger also stated that at previous Trustee meeting, it was voted in that we accept volunteers to 'fill' in for the librarian, as needed.

Stoddard Town Website: Site has been updated, also, per Jim Coffey, we will be getting a new website with may useful tools. Google: Virtual Town & School.

5) New Business:

a. Winter Hours: Lauren gave us a request to change the Days/Hours of operation, and explained why she would like us to consider the changes. The Trustees voted to accept the changes since they did not affect the total weekly hours. The change would start after Labor Day, and the Friday hours will change from 2 hours to 0/not open, with those 2 hours going to stay on Saturday for the Winter with total weekly hours to stay at 16 hours. Then in the Summer, the days open with same 'hours of operation' to be 4 hours each day for Mon., Tues., Wed., Friday, and Saturday-keeping total to 20 hours for the week.

b. Trusts and Accounting for Annual Report: Donna gave us figures.

c. Grant Application Discussion: Guest Bonnie Cohn, gave us some background to Grant process, etc. She will meet with some members of the Addition Committee on Sept. 2nd at 2:00pm at the library.

Next Meeting date: Sept. 16, at 2:00pm

Adjourned: 4:30pm

Respectfully Submitted: Frankie Scofield