

The Davis Public Library Board of Trustees  
Stoddard, NH  
Minutes of Meeting of December 15, 2015  
draft

1. Call to order at 2:02 pm, with members present: Geri Bailey - Chair, Donna Hamilton - Treasurer, Frankie Scofield - Secretary, Lauren Rettig - Library Director, and Ginger Saleski - Alt. On speaker phone.

a. Approval of minutes of previous meeting, approved with a small spelling error. Under Library Director #4 Grants, "Last of grant money" not 'last of grand money'. Correction made to draft.

2. Reports

a. Treasurer - Donna's report was read and accepted. We are getting a new 'Government Banking Account' and will be used for our 'Settlement' money.

b. Library Director

1. Library Grand Re-Opening, on track for this coming Saturday, Dec. 19th at 3 - 5 pm. The front closet ceiling will be finished this Thursday or Friday. Lauren will have free raffle tickets for a 'Stoddard Cook Book' for adults, and a 'Children's Poster' for the kids.

2. Payroll Projection Review, on track.

3. Training/Conferences - on hold.

4. Stats - short month after opening, but for six open days, we had eight (8) patrons, and three (3) new patrons.

5. Activities - The 'Owl' program with Marlow is still scheduled in February 2016. The 'Nesting Dolls' program will be scheduled in the next fiscal year, due to cost. Possible programs: 'Coyote' program to share with Marlow, and 'Comic' program in February.

6. Grants - CLif, Small Library, USDA#1 items remaining = 'The Gazebo and Computers' will be ordered in the Spring. Lauren also mentioned the 'Humanities' and someone also stated 'C&S Grocers have a monthly grant.

c. Building Committee - the trustees and interested parties met with the Select board, this Monday evening to discuss the 'en-expended' monies from the 2014-2015 warrants for our library build. Geri and the trustees explained our process from starting with the financials of the original plans, and how we brought the costs down by removing items from the builders list, to save money to our Stoddard taxpayers. We asked for the remainder of our Millwork to come from the warrant, and to have our chimney repaired from that money also. The Select board agreed to pay for both. Jim Coffey needs a written quote from Jerry Allen, before proceeding. PH Design last/final bill to be paid from the 2014 - 2015 warrens, the Millwork from the 2015. Chimney repair may come from 2015 warrant or town maintenance fund. There is approximately \$29,168.00 left in the 2015 warrant and remaining millwork approx.

\$9,000.00+. Frankie asked town about the 'water testing' of the library well that still needed to be done. Jim Coffey stated how to order from DES-water testing lab, and Frankie volunteered to contact them. Three tests kits, one for Town Hall, Gould House, and Library.

USDA signage - Geri has emailed to Don Healy the exact requirements for signage. She has also contacted the state. Don will be on vacation shortly after Christmas.

We discussed the 'front' sign on building being moved to new entrance, but it is bolted to the old building, and maybe rotted. We need professional to move. We had some discussion on getting a new sign with donation money.

d. Capital Campaign - Some discussion was made about the continued use of the 'thermometer' and Geri wanted to keep it up a little longer. Money is still coming in, slowly. Foundation money is also still coming in, and pending.

3. Old/unfinished business

a. Alarm System 2nd phone line. From information from Lauren, it seems that we still need that second phone line. Donna will contact 'Fairpoint'.

b. Chimney repairs - Jim Coffey to follow up.

c. Closet ceiling drywall/paint, etc. will be finished up this week.

d. USDA grant#2 for driveway/handicapped ramp, the trustees all agreed to use the matching funds from the settlement.

e. Public Meeting - we all agreed to have it next year 2016.

4. New business

a. Fireplace Winter plan - chimney repairs need to be done first, then insulation will be added near the damper.

b. Policy Review - Lauren has a new sign-up sheet for the electronics.

Next Meeting date is: January 12, 2016 at 2:00pm

Meeting Adjourned at: 3:30 pm.