

**Davis Public Library Trustees Meeting**  
**June 17, 2014**

The meeting of the Board of Trustees of the Davis Public Library was called to order at 2:05 pm with the following members/trustees in attendance:

Geri Bailey - Chair, Donna Hamilton - Treasurer, Lauren Rettig - Library Director, Ginger Saleski - Alternate, and Frankie Scofield - Secretary.

**The Minutes of Previous Meeting:** Were read and accepted as written.

**Correspondence:** Per Lauren and Donna, there were two donations, one made out to the "Friends" that Lauren gave to Alexia Currie, and one direct to our library for \$50.00, from Judy Walton. Donna earmarked for her report as 'donation received'. Lauren sent Ms. Walton a 'Thank You' note.

**Reports:**

**Treasurer:** Read and Accepted, our funds will get us through until our funding from the Town is received.

**Library Director:** Numbers for May 2014 as follows: Patrons = 134, Items = 109, Computer = 31, and the Book Club = 11. The library was closed for the Memorial Day holiday. Frankie got Lauren the application to reserve the JFS for her event. Lauren stated that the school is now secured for the July 17, 2014 date for the author of the book "*The Adventures of Buffalo and Tough Cookie*" @7:00pm. Geri added that she contacted the '*Sentinel*' and that event is now on their calendar at '*no cost*' from us. Many Summer events planned, that include: Summer Reading, Art Classes, Family garden time, etc.

**Addition Committee:** Topics discussed were: Cost/Target Budget, Communication issues, Life Safety Codes, How to save on overall cost with: Grants, Donations/Capital Campaign - Volunteers, and Construction Delivery Type. Our next meeting dates are: July 21st at 1:00pm and Sept. 8th at 1:00pm, both meeting at our library.

**Actions items:** The Historical Society would like to put in a permanent historical site landmark, in the front of the wooden fence-base facing Route 123. Donna made motion to accept, and Geri seconded, motion passed to accept this sign.

**Old/Unfinished Business:** Ginger will call Penny Betz in regards to finding out the person that wanted to donate to the library for 'bathroom'. She also reminded us that we have three Trust Funds, and one is specifically for the library addition.

**New Business:** NHLTA Orientation training, Geri was very impressed with the information given at the training session, added, no cost to us. She will go into more detail at another meeting. Some items she did bring up were: 1) Making sure that any donations are put into our accounts earmarked as such. Donna assured her that we do this already. 2) Trustees are responsible for the outside maintenance of the library (Ginger stated this was already discussed with our town manager, since this is a town building, they are responsible for the outside maintenance). And 3) Trustees have to be very careful of privacy of patrons and their reading habits (we are told we are not allowed to fill in for the librarian). Again, more discussion at a later meeting.

**Garden Club Window Boxes:** Frankie will send out a 'Thank You' card to the Garden Club - Marylou Stymest, for the lovely flowers in our boxes.

**Next Meeting Date:** July 15th @2:00pm, Tues.

**Adjournment:** 3:15pm

**Respectfully submitted: Frankie Scofield, Secretary**