

Davis Public Library Addition Committee
Minutes of Nov. 3, 2014

Members & Guest present:

Paul Hemmerich - Architect, Angel Nicoletti - Chair, Frankie Scofield - Secretary, Gordon Garnett, and Dick Scofield.

Excused, not able to come: Don Healy, Ken Henninger, and Arnie Stymest - Selectman.

1) We started our meeting at approximately 1:15pm, with the results of the meeting with the Town Selectboard. We received the 'Letter of Concurrence' from them, and at this time, the matter of the 'one toilet' issue seems to be resolved.

2) All agreed that we should anticipate any negative questions at the Town Meeting, and discussed that it would be a good idea to continue to have illuminated exit signs and a new fire alarm system on the new addition, even if not required by the Code.

3) Old business, the "Friends" finished paying Paul's 'Phase' one bill for services.

4) The septic design was submitted to the State, *subsequent to the meeting, Paul received a voicemail from Meridian that there was a minor design change required on the documents and that there is a minor problem also with the well release form.* (To be addressed ASAP.)

5) The Construction Management RFP process was discussed. Gordy and Paul made five good company suggestions, and the Committee agreed that we solicit responses of interest, as soon as possible. Angel will compose a letter. Frankie will get the addresses, phone numbers, etc. for the five companies: **Bergeron Construction, Ingram Construction, Cheshire Builders, Inc., Turnstone Corp., and Bruss Construction, Inc.** The next step, once receiving a response, will be to ask the interested candidates to respond to more specific questions of 'how they would manage the project, what their fees are, what is included or excluded, etc.' Paul noted that the Milford RFP gives a good idea of typical areas of concern to Owners for costs and responsibilities. Gordy shall review.

We would hope to get a CM company by end of December/January.

6) Gordy is going to contact Wragg Brothers for coordinating their well drilling. (They have agreed to donate some of their services, will only bill their cost for fuel, some materials, etc., to the town.) They request to do the service 'at their own time'.

7) 'Guy Pole' issue still needs to be addressed. Gordy reminded Paul that he was going to contact his electrician to get that done. Gordy would like to get trees cut done by late Fall/Winter. (Gordy has agreed to donate some of his services as well.)

Next Meeting: **Nov. 24th, Monday, at 1:00pm**, at the library. We hope to have some responses to review from the CM companies. Meeting adjourned: 2:21pm

Respectfully submitted, Frankie Scofield, Secretary