

Davis Public Library  
Board of Trustees Meeting  
April 25, 2017 Minutes

Present: Lauren, Geri, Donna, Angel.

Meeting called to order at 2:03 pm by Chair Geri Bailey

1. **Minutes** accepted with the correction that the theme of the Summer Reading Program is "Build a Better World". Added: Lauren will call Keene Landscape about the handicap ramp.
2. **Correspondence**
  - a. MaryLou Stymest has donated \$150.00 for the purchase of a bike and helmet as a prize for the Young Adult Summer Reading program. Angel will send her a Thank You note.
  - b. Angel will give Lauren the contact information for Rotoract: Sean Bailey [seanbailey13@yahoo.com](mailto:seanbailey13@yahoo.com) so they can put us on their list of volunteers. It was suggested that the Masonic Lodge might also be a source of volunteers.
3. **Treasurer's Report:** Total Available Balance of Deposit Accounts: \$ 6,213.17.  
Motion to approve-Angel, second Geri. Report accepted as read.
4. **Library Director**
  - a. Stats : Patrons- 135; Items – borrowed 240; New patrons – 2; Computer use – 34; Book Club – 9.
  - b. Activities : Bob will remove the rust on the outside sign where prior nail holes were. Cost of Rust Remover- \$ 17.89.  
Propane budget \_ \$1000.00 was budgeted, \$468.98 remains which should cover one more delivery.  
Carpet cleaning – 1248SF. Donna will call for estimates. Should be included for annual cleaning in future budgets. Decision Deferred until next meeting.  
May is National Bike Month and also National Photography Month. A hike to photograph nature is planned in May and an exhibit of those photos is planned for June.  
Lauren plans to ask Richard and Sandra Wallace to do a reading of their new book about Jonathon Daniels.
  - c. Friends of the Library – will pay for Montshire Museum passes and to the Mt. Kearsarge Indian Museum. They will also pay for the prizes for the Summer Reading program. Author Sy Montgomery will speak at their Annual Meeting August 4<sup>th</sup>. The Book Sale is July 8<sup>th</sup>. The shed has been installed. Book donations are being accepted.
5. **Shutters-** Brian Wakeman will install them and remove gutters above old front door. Cost will be \$80.00.
6. **Online Catologuing** – Lauren has 26.5 of budgeted hours left. Meets again

with Charlotte May 10.

7. **Children's Garden** - Lauren showed us a picture of the design, which is lovely. She is planning for the children to participate in the planting. She will get an estimate from Keene Landscaping for surrounding plantings.

8. **Gazebo Ramp** – a work in progress. ADA requires it be 6 ft long.

9. **Safety Fence** – significant erosion in area in the back of the gazebo is a cause of concern. Geri will call Mike Wilder. Installation of fence deferred until the area is stabilized.

10. **Per Diem employees** – in the event we find the need for per diem employees, the starting salary would be \$12.00/hr.

11. **Election publicity** – Angel will ask Sally Ripley if she will make us a sign that can be displayed outside the TH on Election Day.

12. **Financial Policy** was reviewed and updated. Geri will bring revisions to next meeting. The next policy for review is the Community Bulletin Board use.

13. **Future Projects:** shelving in the closet and utility room. Funding will be needed. Restore of Habitat for Humanity in Nashua was mentioned as a possible resource of materials. A motion by Geri and seconded by Donna was made and approved to authorize up to \$500.00 for the shelving.

Meeting adjourned at 4pm.

Submitted by Angel Nicoletti