

Trustees of the Davis Public Library  
Minutes January 24, 2018

Present: Lauren Rettig, Geri Bailey, Lexie Currie (by Skype), Angel Nicoletti

Meeting called to order by President Geri Bailey at 1pm and December  
Minutes were approved as amended.

1. Correspondence: Minutes of Geri's Budget discussion with Town Administrator Jim Coffey January 10<sup>th</sup>, 2018. (see attached).
  - a. Library budget presentation to BOS will be Mar. 12 @ 7:30pm.
  - b. Nominations for elected positions must be on the ballot by Mar. 21.
  - c. Budget for Library Building maintenance could be used to replace rotting clapboards on the old building walls, but must be used by July 1.
  - d. Jim will ask the contractor, who will repair the TH stair handrail, to include the handrail of the Library handicap ramp.
  - e. The Town has contracted with Glen Glanville ( 603.464.4600) for tech services. Geri will speak to Mr. Glanville about the implications of having the Library join the TH/GH telecom unit.
2. Treasurer's report – approved.
  - a. The security monitoring expenses are paid by the Library.
  - b. The fire alarm monitoring expenses are paid for by the Town.
3. Librarian
  - a. Visits are increased over last year but circulation is decreased. Increase in visits may be due to patrons using the Library to read and do homework. One new patron in December.
  - b. Humanities Council Program on History of Skiing, Feb 21 at 7pm at the Library.
  - c. The Friends have donated money for DVDs, and for museum passes to The Christa McAuliffe/Shepherd Museum and Keene Ice.
  - c. Lauren will explore Recreation passes to Pat's Peak.
  - d. Logo - no word. Lauren will email her KSC contact.
  - e. Online cataloging continues as planned.
  - f. Children's Garden – no news.
4. Old/Unfinished Business
  - a. No new policy approvals
  - b. Mural – no news
  - c. Reading Nook – no news
  - d. Library Calendar updates –
    - May Trustee meeting will be May 23<sup>rd</sup>, after Town Meeting.
    - Library holidays for 2018/19: July 4<sup>th</sup>, Sept. 3<sup>rd</sup>, Dec. 25<sup>th</sup>, Jan. 1 and May 27.
    - Lauren will ask Jim about putting Library activities on the web site.
    - Angel will ask the Friends to put a request for program suggestions in their next newsletter.
    - Geri will ask the Town Clerk if the Library could put a box for

program suggestions on the shelf under her window.

- e. Addendum to meeting with Jim Coffey regarding Outdoor Library work:
    - Geri met with Mr. Stuckey. He will give an estimate of the cost of trimming the trees that overhang the parking lot and the brush along the property line to facilitate extending the fence.
    - Other issues to discuss with Jim: battery changes, a bracket or other solution to the shaking of the pipe in the back closet.
    - Make a list of outdoor chores which Bob can do.
    - Lauren will get an estimate from Brian Wakeman or Ken Young of the cost of replacing the rotting clapboards.
  - f. Angel to ask Ingram if sheathing to prevent ice dams was put under the shingles of the area where two rooflines meet.
5. New Business
- a. Library stats – in comparison with neighboring libraries the Davis Library offers more programs. It might be helpful to also compare The Davis Library with other libraries of similar size in other parts of NH.
  - b. Geri will write to The NH Charitable Foundation about a grant for landscaping.
  - c. Discussion about criteria for Davis Library cards: only residents? tax payers?, should we charge a fee for those who don't qualify for a card. Further discussion needed.

Next meeting Feb. 14 @ 1pm.

Meeting adjourned @ 2:45.