

Davis Public Library
Trustee Meeting Mar. 21, 2017
Minutes

Present: Geri Bailey, Donna Hamilton, Lauren Rettig, Angel Nicoletti

Meeting opened by Chair Geri Bailey at 2pm.

1. Correspondence

- Geri has submitted a preliminary budget to the Select Board.
- A Stoddard resident of Hidden Lake has requested to park a vehicle in the DPL parking area for a week. Consensus is that the vehicle could be an obstruction to other activities and therefore to deny permission.
- Angel will send a thank you to Ken Young for painting and storing the shutters.

2. Treasurer's report.

- Checking - \$894.94; Savings - \$5625.81; Donation Acc't- \$16,221.00

3. Library Director

- Extra hours – 81 hrs. are budgeted, 9 are for cataloguing.
- An edible plants program is planned with the Marlow Library. Justin Gardner's fee of \$100 will be split with the Marlow Library, costing the DPL \$50.
- Sept. 22nd, Preston Hiller, a Mentalist will present a program at 7pm. Attendance will be free, but attendees will be encouraged to bring food items to donate to the Community Kitchen.
- The Summer Reading Program theme will be animal stories.
- Other educational programs under consideration are: essential oils, yoga.
- Grant
 - * \$500.00 has been set aside for the gazebo ramp. The Millbrook Woodworks Farm people are in Pennsylvania and will be contacted as soon as they return.
 - * Lauren will look for a bulletin board for the Library entryway for community notices.
 - * Lauren plans to use a #14 cloth hanging system in the Children's Room.
- Cataloguing- Lauren is meeting with Charlotte May 10. She plans to try using her 30hrs for cataloguing at a rate of 10 hrs/week.

4. Safety fence – Nick, of Monadnock Fence will be here to install it early in April.

5. Handicap ramp – Lauren will email him.

6. Payroll

- After a lengthy discussion among all of us, a motion was made and seconded to accept the final budget to be submitted to the Town in May and to consider COLAs in future budgets.

7. Library Open Hours –a survey of patrons has shown that patrons would like the Library to be open Fridays 3-7pm in the Winter also. Lauren will ask Elise If she is willing to work those hours in addition to the Friday and Saturday

That she already works. If she cannot, we will need to hire a PT person.

8. **Financial policies** – deferred until the April meeting.
9. **Expiring term** – Donna's term as Treasurer expires in May. We are seeking a new Treasurer, however Donna will stay on until we find one. Lauren will put up a notice in the Library and Geri will ask Jim to put a notice on the Stoddard website
10. **List of desired Library improvements**- Angel will discuss with the Friends the possibility of a committee to work on a project.

Meeting adjourned at 4:40pm. Next meeting is April 25 at 2pm.

Submitted by Angel Nicoletti.