

Davis Public Library  
Trustee meeting May 8, 2017  
Minutes

Meeting was opened by Chair Geri Bailey at 1:50pm.

Present: Geri Bailey, Donna Hamilton, Lauren Rettig, Angel Nicoletti

1. Minutes of April 25<sup>th</sup> were accepted with the following corrections:

- \* Keene Landscaping is Key Landscaping
- \* Omit rotorAct contact name and email address

Motion by Geri, seconded by Donna.

Lauren has received the \$150 from Marylou Stymest which will be used for the Summer Reading Program. Marylou understands that Lauren will not deposit the check until July 1<sup>st</sup>. Angel has sent a Thank You to Mr. and Mrs. Stymest.

2. Treasurer Donna

- \* Checking \$718.25; Savings \$5227.18; Donation Fund \$15,227.89.
- \* We anticipate one more fuel delivery. We anticipate a budget deficit in the electricity account.
- \* The Town figures reflect \$4438.22 left in our budget
- \* Report accepted with Motion by Geri and seconded by Angel

3. Library Director – Lauren

- \* The Wallaces have confirmed they will do a book reading, but no date yet.
- \* Polly Patterson of the Harris Center has offered to do a program about animals. Cost would be \$75.00.
  - Shae Sharette would do a 4 session Yoga series outdoors for \$100 total.
  - Ms DeLuna, a harpist, would do a program about the history of libraries and harps tentatively July 15. Cost would be \$200.00 and would only be done if shared with Marlow.
  - Lauren will apply for a CLIF mini grant in the Summer.
  - Lauren is planning a brown bag Lunch Series on Tuesdays in the Summer.
  - We might consider a Humanities grant for a speaker. We would pay \$50.00.
  - Wes Hamilton is offering to do a Bike Repair Workshop free of charge.
  - Gazebo ramp- no estimates yet, Deferred to next meeting
  - Shutter installation – Lauren will go ahead and notify Brian that he can send the bill to the Library.
  - Lauren meets this week with Charlotte about the OnLine Catalogue.
  - Children's Garden – retaining wall needs to be fixed first. Mike Wilder has said he will reduce future erosion with a surface layer of gravel. Steve Key could start the Children's Garden mid-June.
  - Twenty people participated in the Edible Plant hike, which went well.

4. Allocation of the Remaining Budget

- \* Donna will wait to pay the \$120.00 for the NHLTA. She and Lauren have put together a list of reminders of due dates for various items.

5. Financial Policy was approved with the revisions agreed on at our last meeting.

6. The Bulletin Board Policy was reviewed.

7. Next policy for review – The Personnel Policy.

8. Actions: Donna will talk to Pat about the \$35 discrepancy in the budget figures .

Trustees approved carpet cleaning costs. Donna will call Granite State carpet.

Lauren will talk to Brian about the shutters.

Lauren will apply for the Clif grant.

Meeting adjourned at 3:30p

Respectfully submitted, Angel Nicoletti