

Davis Public Library Board of Trustees

Minutes October 11, 2017

Present: Lauren Rettig, Geri Bailey, Lexie Currie, Angel Nicoletti.

Meeting called to order by Chair Geri Bailey @ 1pm.

1. Minutes of September 20 were approved.
2. Correspondence
 - a. Marjut Turner sent the Library a thank you for the kidspace, programs, books, etc..
 - b. Connie Kirwin (NHLTA) sent a notice of an event at the Dublin Library October 28th at 1pm honoring Adele Knight, a Trustee of the Dublin Library.
3. Letter from Paul Fiandello concerning broadband coverage of the Library prompted discussion:
 - a. Dedicated Ethernet service requires fiber optic availability.
 - b. Geri will pursue options to increase Library internet service with Jim Coffey, Town Administrator and the Account Manager for Schools and Libraries.
4. NHLTA Autumn newsletter
 - a. Items that should be included in the Library's Annual Report were noted.
5. Treasurer's Report accepted as corrected.
6. Library Director
 - a. Stats and Activities – see attached for September.
 - b. Trick or Treat – Oct. 27th, 5-6pm
 - c. Pumpkin painting throughout the month. Pumpkins donated by Allyson's Orchard.
 - d. Online Catalog Planning – ongoing, see attached
 - e. Children's Garden – delayed. Lauren will contact the company for new date,
 - f. Movies every Friday through December. Evaluate the attendance in January.
 - g. Mural on shed wall
 - An anonymous donor has given money to The Friends of the Library for the purpose of having artist Sandy Sherman paint a shed wall mural.
 - Artist, Sandy Sherman , has begun to work on design concept.
7. Old Business
 - a, Personnel Policy – reviewed and revised.
 - b. Alarm Contacts and Procedures-Lauren will send us the Alarm Information sheet
 - c. The internal calendar is in process
8. New Business

- a. Policies for review
 - Snowshoe Policy
 - Fishing Pole Policy
 - Investment Policy – Lexie will look at it.
- b. Budget planning – Internal calendar in process
- b. NH State Library posts each library's stats.
- c. Thank you to Dick Scofield for assistance in building the shelves in the front closet,

Meeting adjourned at 2:50pm.

Next meeting November 15, 2017 at 1 pm.

Submitted by Angel Nicoletti. Secretary