

Board of Trustees Meeting 2-16-2016

Davis Public Library minutes

Meeting Date:

February 16, 2016

Davis Public Library Board of Trustees

Stoddard, NH

February 16, 2016

draft

1. The Stoddard Davis Public Library, Board of Trustees,

The Chair called us to order at 2:04pm,

a. The following members present: Geri Bailey – Chair, Donna Hamilton – Treasurer, Lauren Rettig – Library Director, and Frankie Scofield – Secretary. Excused: Ginger Saleski – Alternate.

b. The minutes of previous meeting were read, and approved.

c. No correspondence.

2. Reports

a. *Treasurer*: Donna gave her report of our bank balances. We are on target, and we approved her report. Frankie and Donna will go to close out our CD's in Peterborough, next week, so those old donation balances can be transferred to our new 'funding' account at TD Bank in Keene.

b. *Library Director*: Lauren gave us her figures for patrons, etc. Total patrons = 141, items = 185,

Computer usage = 27, and New: 4. Closed for one snow day, and M.L. King Day.

c. *Capital Campaign*: We still have one outstanding pledge.

3. New Business

a. *Fire Marshall* Compliance items: Steve McGerty was going to join us, but was absent.

b. *Trustee Replacement*: Geri brought us a copy of the RSA on 'Library Trustees Alternates/Vacancies'. We discussed several options for replacement of a trustee position, and any alternates (we also need to see if Ginger still wants to continue as one of our alternates). Two residents have been approached by us. One resident, Laura Troian is already going to put her name on the ballot, and Geri will follow up with the other potential candidate, to see if she is still interested in being appointed as an Alternate or running for Trustee.

c. *Budget*: Trustees went over our expenses, using the town numbers for our budget, Donna's reports, and last year's payroll figures. After our library director left our meeting, we discussed 'hours and payroll increase'. Trustees approved an hourly increase, for our Library Director,

with a few extra program hours. Frankie to type up and sent on to Trustees, if all approved, to Jim Coffey.

d. *Library Report for the Town Meeting*: We reviewed the report that Lauren and Frankie had created and came up with a couple of small changes. Frankie will update, and send copies for final approval to Trustees, then email to Jim Coffey/Town Administrator.

Next Meeting Date: March 15, 2016

Adjourned at 4:25 pm Respectfully: Frankie Scofield, Secretary