

BOT Meeting August 18, 2015

Minutes

Meeting Date:

August 18, 2015

Davis Public Library

Stoddard, NH

Board of Trustees

Meeting Minutes of August 18, 2015

Draft

1. Call to order: 2:00 pm

a. Roll call, Geri Bailey - Chair, Donna Hamilton - Treasurer, Lauren Rettig - Library Director, and Frankie Scofield - Secretary.

b. Approval of minutes of previous meeting, read and approved with minor spelling corrections of 'Bailey' and 'Mark', also eliminate the time "4 - 5pm" on the STEEM event.

c. Correspondence: Lauren sent a 'Thank you' to Orchard Hill for the 'Pizza' event, we received \$680.00.

2. Reports

a. Treasurer: Donna read her report and it was approved. We have now received our fiscal year stipend from the Town.

b. Library Director:

1. Training/Conferences: 'Understanding Your Community' held Friday, Sept. 18, from 9:00 am - 3:15 pm. The cost is \$15.00 plus mileage (Trustees welcome).

2. Payroll projection review, ok.

3. Stats: Patrons for July: 381, down from 423 in 2014 (due to construction? Closed July 4th) Items = 257, ILL-10, NHDB-119 = total 386. Computer usage = 80, and new patrons = 7.

4. Activities: 'End of Summer Party' 8-22-15, and the 'Science Program', which has been a big success. CLIF program with Marlow went well. A couple of the science events were the 'Egg Toss' and 'Catapult and Zip Lines'. Some exciting possible events for Sept. "Music" and "Adult classes for glass-work".

5. Grants - CLIF, Small Library, & USDA: Lauren is ordering books from the CLIF grant, Bonnie appears to have already submitted the application for the grant for the 'Small Library', and the Town of Stoddard has given a check for some items from the USDA grant.

6. Audiobook Loan Service: Contract starts in September.

8. Garden Plan: Leigh Fosberry has spoken with a woman who would like to 'do up a garden/landscape plan' for us. Trustees need to know if 'donated or cost'?

c. Building Committee: Two requisitions given to Paul Hemmerich by Ingram at last addition committee meeting. Both reviewed and given to Jim Coffey to review and pay. One for work done in July, and one to have the town take from their municipal

account for repair of building (rotted wood). Next meeting August 31, at 1:00 pm.

d. Capital Campaign: Trustees went over plans for '*Thermometer*', change to \$75,000, *Package*- for needed items to have in package, and *Mission Statement*': "***The Davis Public library provides information, educational and recreational activities, and technology to help and encourage life-long learning.***"

3. Old or unfinished business: Bonnie will help us by looking into the 'Fred Nelson' trust fund. Other alternate trustee not available.

4. New business:

a. Policy Review - donations, new equipment lending/use: Still working on wording for policies for 'Nook and Kindle' lending. Donations; checks to be made out to the FODPL.

Next meeting date: September 15, 2015 at 2:00 pm.

Adjourned at 4:30 pm

Respectfully, Frankie Scofield, Secretary.