

# BOT meeting March 15, 2016

Minutes

**Meeting Date:**

March 15, 2016

The Davis Public Library Board of Trustees

Stoddard, NH

March 15, 2016

Draft

Call to Order at 2:04 pm by Chair.

Roll call, members present: Geri Bailey – Chair, Donna Hamilton – Treasurer, Lauren Rettig – Director, and Frankie Scofield – Secretary. Excused – Ginger Saleski – Alternate.

Correspondence – None. There was a phone call from Jenell Barrett Smedley, requesting that we accept a 'gift of a granite bench' engraved in memory of her father Mr. John Barrett, who recently passed. The Trustees discussed this and all agreed we would accept and place it somewhere in our new 'garden'. Mrs. Smedley will contact us later this year.

Reports:

Treasurer: Donna gave her report, and we are up to date for the year. Also, Donna and Frankie did go to the bank in Peterborough and close out our CD's. Donna redeposited the checks into the TD Bank in Keene in our new 'funding' account.

Library Director: Patrons for month: 180 (up from 124 last year), Items 189, Computer usage: 39, New Patrons: 7, and Museum passes: 8. Comic Camp Kick-off/Work-shop had 8 children. "Friends" provided 12 more 'Montshire (VT)' passes for their science museum. The "Friends" also purchased 'movie rights' so that movies can be shown at our library. Lauren mentioned that she may have an 'Easter Egg' hunt on the Saturday before Easter. Also, the members of the 'Apple Hill' may give a 'free concert' sometime in July.

Capital Campaign- CIP projects: We spoke about using some of our donated money for new windows in our old building. Lauren will get three estimates. We also had some discussion about the possibility of putting in a window, and the repair of the outside of building, where the 'old' front door is located. This will give more light to the front area, and patrons will no longer have a reason to try to enter that way into our building. Important that we find out the cost and particulars of a security system, Lauren to follow up. Geri will get in touch with David or Charlotte Lesser for children's garden/walkway. Karen Cushing has volunteered for general landscaping plans.

Old/Unfinished business: 2015-2016 USDA Grant: Lauren will be putting in orders for the 'Gazebo and the three Computers, and a picnic table, etc.'.

Millwork: Project has been completed.

Rodent Control: Bob is still checking traps and will come back. The electronic device has been installed, and holes filled around the building.

Fiber Optic Update: The School has put this item in their budget, move information to follow.

Budget Status Update: The Trustees presented our 'proposed 2015-2016 budget to the Town Selectmen and they approved it. It will now go before the taxpayers at the Town Meeting in May for final approval.

Fire Marshall Compliance Items: We have been advised that we need another light at the back of the new building at the peak, and also, an Exit Sign in the doorway going from the 'New Young Adult' area, towards the librarian's desk and out door. The Town, through Jim Coffey, has stated that they will cover the cost of the outdoor light.

Trustee Replacement Update: Laura Troian will be putting her name on the upcoming trustee ballot. The other possible replacement has decided not to run for either trustee or alternate.

Library and FOL reports for our Town Meeting: Both were emailed to Jim Coffey.

Lauren to follow up with several items: Windows, Security System, etc. Geri to follow up with the Lessers regarding Garden Plans.

Adjournment: 3:20 pm

Next Meeting date: April 19, 2016 at 2 pm

Respectfully, Frankie Scofield