

DPL Board of Trustees Meeting

Draft Board Meeting Minutes

Meeting Date:

May 30, 2018

Present: Angel Nicoletti (Chair), Alexia Currie (Treasurer), Lauren Rettig (Library Director), Geri Bailey (member of the public)

Meeting called to order at 1:00PM by Angel.

Correspondence: Bill received from Brian Wakeman for building painting.

Minutes approved.

Treasurer's Report: approved. Use of donation for purchase of 39 Clues books approved. Bill for painting to be handed over to the town for payment out of contracted maintenance. Dates for final payroll hours for this fiscal year reviewed.

Librarian Report:

- Lauren presented a prototype of a website for the library developed by the Library Assistant. Work will continue and formal review to occur in July 17th meeting.
- 39 Clues series to be purchased.
- Signed performance review with comments (employee goals) to be reviewed at next meeting.

Old Business

- Lauren to notify Jim that she will be the Safety representative.
- Lauren to order parking lot sign to prevent cars from using the lot for non-library business parking.
- Our Town work on the Children's Garden should be completed by 6/30. Lauren will confirm with contractor.
- Online cataloguing progress continues with planned completion by 6/30 for all but Children's section.
- No new info on mural. Lexie to follow up.
- Specific Tech Support needs to be worked on for next fiscal year.
- Logos reviewed and put on hold for further research.
- Info learned at Small Library Summit shared with the board.
- New communications contracts go into effect 7/1. Lexie to coordinate install of new equipment with Cons. Communications.

New Business

- Discussed the 3D printer that the state lends out. Lauren to check with Antrim to see if the effort is worthwhile.
- Window Boxes were filled with lovely flowers by David Lesser.
- Board calendar was updated.
- Painting of the fence was discussed. Angel to get an estimate.
- Newsletter development discussed.
- Geri presented a request by a resident for library meeting space to support the formation of a community group for Dialog Across Differences. The board was in favor of approving the request.

- Ideas for local musicians to "jam" at the library were also discussed.
- Transitioning of responsibilities/changing access for board changes were discussed. Lexie to followup on account signatories. The BOT asked and Geri agreed to be an Alternate Trustee. Angel to make a recommendation to the Select Board for the Alternate Trustee appointment. Angel to notify PPM of contact changes.
- Irving checked the status of the propane tank's cathodic protection system and found it to be good.
- SAMS/DUN cage # expiration approaching. Angel to followup with Bonnie Cohn.

Meeting adjourned: at 3:13.

Next meeting date: 6/20/18.