

Meeting Minutes of May 4, 2015

Addition Committee for Davis Library

Meeting Date:

May 4, 2015

Davis Public Library Addition Committee Meeting

May 4, 2015 Stoddard, NH

The members and guests present: Angel Nicoletti - Chair, Lauren Rettig - Library Director, Arnie Stymest - Selectman, Gordy Garnett - Clerk of the Works, Paul Hemmerich - PH Design, Steve Ingram - Ingram Construction Corp., Scott Lencioni - Ingram, Jim Coffey - Town of Stoddard Administrator, and Frankie Scofield - Trustee/Secretary.

Contract with Ingram: Jim Coffey asked the committee (& trustee) if we had any other comments or concerns about the contract, and we said we did not, and should be alright to sign. Steve will get Jim copies to sign by this Thursday. Originals have some sentences in 'red' and either Jim will need originals or use a color copier.

Pre-bid information: Turnout was not as good as expected.

GMP: : Steve gave us information regarding the GMP, but it was somewhat premature due to 'some contractors have not yet put in bids' and Steve will make some calls to see if we can get some more bids in. As it stands now, some categories only have one bidder, and with the numbers coming in 'higher' than we expected, he will see where we can cut costs, suggested: big windows in back, some shelving, built-ins, electric hand-dryer in bathroom, etc.

Heat Pumps: Discussion all around with cost of GMP coming in over our last meeting, we decided that this wasn't an option. We will stay with more wall heaters. (Per Paul and Steve, the mini-splits are something that could be added at a later date. Paul could have a pipe put in the plans for future use.)

Tree cutting: Gordy will be cutting some trees, even if we don't get the warrant passed.

Removal of propane tank: The committee asked Jim Coffey if Irving could 'move' the propane tank during build, or in future, could it be buried? He said he will contact them. Since the heating season is finally over.

Electric hand drier - too noisy?: We all agreed that with our budget numbers coming in higher than expected, we don't need a noisy hand drier, paper towels will work fine.

Carpet tiles: Grant money for existing building has \$3,000.00 available for carpet or carpet tiles. New build does not include for existing.

Cash Flow: Jim Coffey asked Ingram how the billing would come in to the town. Per Steve, we will have a monthly requisition meeting and billing for the prior month's expenses. Jim stated town will pay the 'approved' bills i.e. Selectman, and Trustees, and committee will sign off and approve, and then town will pay. The town will also keep a spreadsheet of expenses and services.

Next Meeting to discuss any other bids, and final GMP, Friday, May 8, 2015 at 1:00 pm with Ingram and committee.

Addition Committee will meet the next Friday, May 15, 2015, at 1:00 pm to discuss plans for Town Meeting.

Adjourned 2:30 pm

Respectfully, Frankie Scofield, Secretary