

# Board of Trustees Special Meeting 9/30/15

## Meeting Date:

September 30, 2015

Davis Public Library Board of Trustees

Stoddard, NH

September 30, 2015

Special Meeting came to order at 5:00 pm, with members present: Geri Bailey - Chair, Donna Hamilton - Treasurer, Lauren Rettig - Library Director, and Frankie Scofield - Secretary.

New Business : Library Management during construction.

Trustees and Director discussed process to keep patrons and librarian safe during the last phase of the construction of the addition and updates for the library. A motion was made and seconded to close the library to patron use until further notice. All agreed and motion passed.

We also discussed the projects that need to be ongoing for the librarian to keep up to date for the new opening. Motion was made, passed, and all agreed upon, to have Lauren work her 16 - 17 hours per week, (done at her convenience) to do this needed book work. She will contact and get approval from the Trustees if she needs more hours.

Signage: Discussed and agreed upon wording for sign for closing.

"The Library will be closed until further notice, due to the final stages of construction. We are sorry for this inconvenience."

Adjournment: 5:18 pm

Frankie Scofield, Secretary